



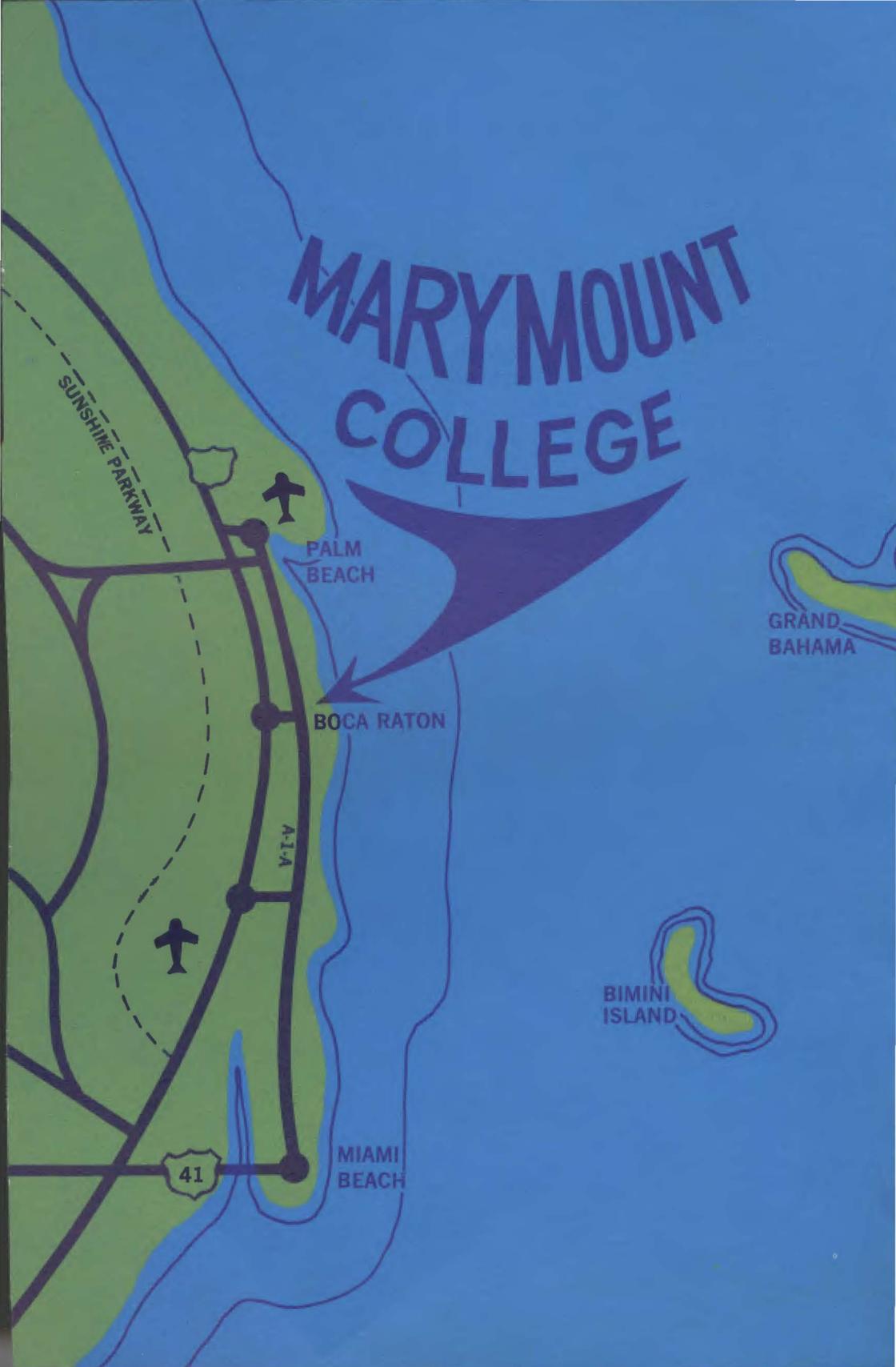
Florida's

MARYMOUNT COLLEGE

BOCA RATON, FLORIDA

33432

MARYMOUNT COLLEGE



SUNSHINE PARKWAY

PALM BEACH

BOCA RATON

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MIAMI BEACH

GRAND BAHAMA

BIMINI ISLAND

I The College

Introducing Marymount College In Boca Raton

HISTORY

Fringing the Atlantic, midway between Palm Beach and Fort Lauderdale, forty miles from Miami, on a sixty-five acre campus of pines, palms and lakes, is the scenic site of Florida's "Marymount in Boca Raton". Founded by the Religious of the Sacred Heart of Mary, this two-year liberal arts college opened its academic doors in September 1963, at the invitation of the Most Reverend Coleman F. Carroll, Bishop of Miami.

The history of Marymount College in Boca Raton goes back over a hundred years — to February 24, 1849, when, in an old-fashioned town called Beziers, in southern France, a brilliant, saintly and zealous Roman Catholic priest, named Father Jean Gailhac, inspired a small group of women to band together and dedicate themselves to the service of God through the education of young girls. These were the first Religious of the Sacred Heart of Mary. Within a few decades their work had grown and prospered, sending them throughout Europe and finally to distant missionary America, where, in 1875, the first group settled in the old whaling center of Sag Harbor at the southern-most tip of Long Island, New York. Mother Mary Joseph Butler joined this group of religious, and in 1907 founded, with other pioneering religious, in Tarrytown, New York, a private school for girls, which she named MARYMOUNT.

The much-envied palm tree curtain of Boca Raton cannot isolate this Florida college from a long line of numerous and far-flung Marymounts: Metropolitan New York and suburbs in the northeast . . . golden California out west . . . Historic Virginia in the south . . . and beyond the Stars and Stripes to Paris, London, Rome and Barcelona, where Marymount students enrich their education by attendance at some of the most famous universities in Europe. In Canada, Brazil, Colombia; in Mexico, Portugal and Africa the name of Marymount is known and respected. And now the promise and the heritage of a great tradition has come to Boca Raton.

THE MARYMOUNT IDEA

A college cannot "give" an education anymore than a guide can climb the mountain for the traveler. The most it can do is to offer guidance, to show a path which will help the student do his own climbing, that is: to see, to feel, and to think for himself.

A Marymount graduate is one who knows and who cares. They should know, not the way one knows facts from a newspaper, but the way parents know their children. They should know themselves, be more aware of their self-identity. They should be developing a capacity for good judgment.

They should be people who care. Not just sympathy, but the kind of concern that *does* something. Marymount is a Catholic college and God is taken seriously. They should know and care for the concerns of God and their neighbor.

Young men and women coming to Marymount are concerned with the crucial questions of human existence . . . identity, meaning, the existence of value, the good life. We try to give them bread, not a stone. Students are looking within themselves, feeling things deeply, and they insist on meanings in life that are personal and vital.

Education involves an understanding of essential principles, but these need not be presented in a dry, cold, impersonal way. Marymount is warm, not cold. The campus and the enrollment are small enough to keep personal, but our ideas and our hopes are very big.

Far too many college graduates feel that their lessons were the answers to questions that have never come up in life. We seek to involve our students in the real world. It is a world of order and disorder, mystery and certitudes, frailty and aspiration, grief and joy. We hope to be relevant to their needs today when they are becoming men and women — and tomorrow when they are practicing the arts of being wives and husbands, mothers and fathers.

How do we do it? "Students learn teachers, not lessons," someone said. We have teachers who live according to their teachings, whose daily lives are their texts. Our teachers may not all be heroes or great men, but they have at least a comprehension of greatness, and a hunger for it. The student lives and works with a gallery of visible models, a selection of possible life-styles and commitment. Protestant, Jew or Catholic — all are dedicated to truth and to the individual development of each student.

The way life is for most people, there is little time for reflection. The family must be provided for and daily activities keep us pressed for time. By the time we have the leisure for reflection, the major

decisions have been made in our lives, and we can only reflect on whether our choices were right or wrong. Marymount gives the young person time to reflect at the beginning of life, when it really counts. We can not guarantee that they will choose correctly; we can only guarantee that they will have been shown the best alternatives and encouraged to choose wisely for themselves.

LOCATION AND FACILITIES

Marymount's campus is near the campus of Florida Atlantic University, which is a state-supported public institution offering upper division and graduate programs. The two institutions engage in frequent faculty interchange, and Marymount students have the privilege of enrolling in advanced courses at the university while pursuing their own lower division work. Upon graduation from Marymount, they may qualify to matriculate at F.A.U. for their bachelor's and master's degrees.

Marymount's sixty-five acre, lake-studded campus, located five miles from town, has six attractively appointed air-conditioned buildings.

Carroll Hall, the academic building, houses lecture halls, classrooms, laboratories, art studios, faculty lounge and conference areas. All rooms open onto the scenic courtyard: Scholars' Square.

Founder's Hall, the Student Center, includes the Chapel, Dining Room, snack bar, auditorium, recreation lounges, and student activities offices.

Trinity Hall, a three-story residence hall with double rooms accommodating one hundred and eighteen students; lounges, kitchenettes, laundries, student personnel offices and the House Mother's apartment and office.

Wixted Hall, a two-story residence, houses two hundred students in four wings accommodating fifty students. Lounges, laundries, kitchens, recreation areas and space for the House Mother and assistants are a part of each residence hall.

Patton Hall, the newest residence, constructed in 1967, also houses two hundred students. Its attractive lobby and lounges are a popular spot for informal parties and discussions.

The Milton F. and Rita C. Lewis Library, the newest building, was constructed in 1969. The collection now consists of about sixteen thousand volumes and is being steadily expanded to reach fifty thousand. Books are selected to fortify the Marymount College curricu-

um. Library resources also include art slides, records of music and literature, art and science filmstrips and filmloops. Modern audio-visual equipment and a dial-access system for tapes provide an adequate intellectual workshop for the college.

ACCREDITATION AND MEMBERSHIP

Marymount College received *full accreditation* from the Southern Association of Colleges and Schools in December 1967, the earliest possible date for such recognition.

Marymount College is also a member of the following professional organizations:

- The American Association of Collegiate Registrars and Admissions Officers
- The American Association of Junior Colleges
- The American Council on Education
- The American Conference of Academic Deans
- The American Library Association
- The Association of College Admissions Counselors
- The Association for Higher Education
- The College Entrance Examination Board
- The Florida Association of Colleges and Universities
- The Florida Personnel and Guidance Association
- The National Association of Women Deans and Counselors
- The Southern Association of Junior Colleges
- The Southeastern College Art Conference





"Modern Language Lab, Dial Access System"

II The Academic Program

In September 1969, Marymount College in Florida introduced a new Liberal Arts curriculum designed to give students an opportunity for an education that is truly personal and vital. Real learning takes place only when a student is involved actively — reflecting, creating, playing an instrument — rather than being a passive listener. It also takes place when the student has sufficient time for intensive involvement in a limited number of related subjects. Far too often the learning experience is fragmented into fifty-minute sessions three times a week with a student carrying five or six unrelated courses each semester.

Entering Freshmen in the Liberal Arts field are divided into four groups. Each group studies one area of knowledge intensively for seven weeks. The four areas or "Modules" are: HUMANITIES (Literature, Art and Music); HISTORY AND HUMAN BEHAVIOR (History, Psychology); NATURAL SCIENCE (Biology, Mathematics); and PHILOSOPHY-THEOLOGY. This system permits a relatively small group of students to work closely with all the faculty members of a particular division for an extended period of time. By the end of the Freshman Year the student will have taken all four Modules and discovered areas of strength and interest.

Sophomore Liberal Arts students may choose their courses on the basis of which Modules they found most challenging or they may tailor-make their programs to their personal plans for the future.

The Business Division, operating within the general educational philosophy and purposes of Marymount College, has the objective to impart a balanced education consisting of both Liberal Arts and Business courses. It seeks to develop within the student a knowledge of business policies, problems, procedures, and skills which will enable him to take a responsible place in the business and economic environment within which he may need to earn a living. It is the purpose of this School to offer courses which will train students to become contributing members of a democratic society by giving them a marketable skill through programs in Business Administration, Secretarial

Science, and Merchandising. It proposes to cultivate in the student an awareness of his obligations to himself, his family, society, and God.

All students must take at least 5 hours in Theology — 2 as Freshmen and 3 as Sophomores.

Typewriting and Shorthand are designed for individual student progress by the use of an audio-laboratory. Goals of competence have been established for each curriculum. Once students have reached the degree of skill necessary for their particular program, they are granted the credit for the course and are relieved of that class so that they may pursue other interests. Thus, they may take as long, or as brief, a time span as they need to accomplish their goals of competence.

The following courses are required in the Business Programs:
Business Administration: Accounting (9 cr.); Typing (2 cr.); Economics; Data Processing; Business Machines; Business Mathematics; Introduction to Business; Business Law.

Secretarial Science: Typing (8 cr.); Shorthand (12 cr.); Introduction to Business; Business Law; Business Machines; Secretarial Office Practice; Data Processing.

Merchandising: Business Mathematics; Accounting; Salesmanship-Advertising; Retailing; Typing (2 cr.); Textiles; Non-Textiles; Introduction to Business; Fashion retailing; Practical Experience; Clothing Care and Selection. Also, from the Art Department: Basic Design and Interior Decorating.

I. The Associate of Arts degree is awarded upon successful completion of the prescribed programs in Liberal Arts, Business.

A minimum of 64 credit hours is required with a cumulative average of C.

I. The Liberal Arts Degree Program:

Freshman Year

Humanities Module	9 Credits
History and Human Behavior Module	9 Credits
Natural Science and Mathematics Module	9 Credits
Philosophy and Theology Module	9 Credits
*Modern Foreign Language	
Physical Education	1 Credit
*Art, Music, Dance or Drama Workshop	

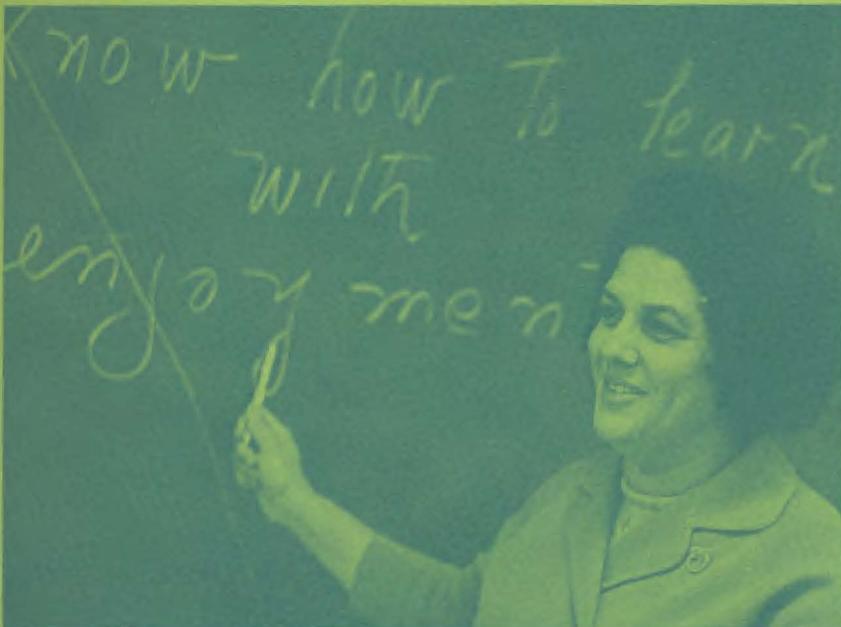
*Modern Foreign language and the Workshops may be taken in Freshman or Sophomore year.

Sophomore Year

English Literature	6 Credits
Theology	3 Credits
Philosophy	3 Credits
Elective Courses	14 to 18 Credits
Physical Education	1 Credit

N. B. The Modern Language requirement may be met by the Introductory course in freshman year or by one of the sophomore courses in Modern Foreign Language.

Each semester non-credit Workshops are conducted in Art, Music, Dance and Drama. Liberal Art students must take one of these workshops any time during their two years at college.



II. Associate of Arts in Visual Arts Degree

I. The Liberal Arts Program:

Freshman Year

Humanities Block	9 Credits
History and Human Behavior Block	9 Credits
Natural Science and Mathematics Block	9 Credits
Philosophy and Theology Block	9 Credits
*Modern Foreign Language	
Physical Education	1 Credit
*Art, Music, Dance or Drama Workshop	

*Modern Foreign language and the Workshops may be taken in Freshman or Sophomore year.

Sophomore Year

Theology	3 Credits
Philosophy	3 Credits
Visual Arts Courses	20-24 Credits
Physical Education	1 Credit

III. The Liberal Arts Certificate Program

In order to provide maximum freedom to design ones own curriculum, the College provides a Liberal Arts Certificate as an alternative to the A.A. Degree. A total of sixty credit hours is required, along with the Philosophy, Theology and Physical Education requirements. There is no Workshop or Modern Foreign Language requirement.

IV. The Business Programs

A. Business Administration

Business Courses	28 Credits
Liberal Arts Courses	36 Credits

B. Merchandising

Business and Merchandising Courses	31 Credits
Liberal Arts Courses	33 Credits

C. Secretarial Science

Business and Secretarial Courses	34 Credits
Liberal Arts Courses	30 Credits

A Physical Education Course is required of each student each semester.

Freshman Theology is required of all students. A three-credit sophomore theology course is also required in all programs, and Philosophy 210, Ethics.

CONVOCATIONS

A diversified and carefully planned program of lectures, discussions, films, field trips, exhibits, musical programs, and other cultural experiences is offered throughout the year. A committee of faculty and students plans these convocations to be interesting and informative. Each student is expected to attend four such convocations each semester.

Academic Regulations

Each student is responsible for meeting the requirements of the program for which he or she is enrolled.

Students may not register for a course for which they do not have the required prerequisites.

Requests for a change of program must be made by filing a request through the Office of the Registrar and obtaining Departmental approval.

Requests for addition of a course or withdrawal from a course must be made in writing through the Office of the Registrar. Courses may be added or dropped without penalty during the first two weeks of a semester. Courses dropped after the first two weeks of a semester but two weeks before the last class meeting, will be recorded as a WF or WP at the discretion of the instructor. Courses dropped during the last two weeks of classes will be recorded as an F.

When an announced course is not applied for by a sufficient number of students, it may be withdrawn from the semester schedule of classes.

Students wishing to attend summer school at other institutions must obtain prior approval from the Registrar.

No student may register for more than 18 semester hours without the approval of his/her academic advisor and the Academic Dean.

Full tuition entitles Freshmen to 18.5 semester hours per semester, and Sophomores to 16.5 semester hours per semester. Students exceeding this amount will be billed \$40 per credit for the extra credit hours.

Transfer students must meet all the academic requirements of the program in which they enroll. No more than thirty transfer credits will be accepted and credited towards the degree.

Students who lack no more than six semester hours of credit for graduation may graduate if these credits are accomplished in the summer session following the final semester in residence. As Marymount College holds no summer classes, the deficient credits must be earned at another institution.

One semester credit is allowed for courses meeting fifty minutes a week for one semester. One credit is assigned for two hours of laboratory work per week. This includes courses in practical art.

In addition to regularly scheduled courses, students may register for a "conference course," i.e., directed independent study, with the prior authorization of the Academic Dean.

FOREIGN STUDY

In keeping with its specific aims, the College is organizing study opportunities for 1971-72. Students will be able to combine study and travel under the direction of Marymount's own selected faculty. Course credit will be granted with the recommendation of the faculty director.

Academic Probation and Exclusion

In order to remain enrolled at Marymount College, a student must maintain satisfactory scholastic standing or be placed on probation. Satisfactory standing is determined by the Committee on the basis of grades and faculty evaluations. A student who fails to do satisfactory work for two consecutive semesters is subject to academic dismissal.

The Evaluation Committee meets regularly to evaluate student progress and to decide the terms of probation which would be most helpful to the individual student. No two students are exactly alike; so the terms of probation may differ from one student to another. Probation may involve a restriction on the student's off-campus privileges, remedial course work, regular conferences with one of the counselors, or even a request that the student withdraw for one semester. The college also reserves the right to dismiss a student whose conduct is undesirable or considered to be harmful to the reputation of the college or to the welfare of its students, or whose attitudes and behavior are opposed to the Marymount Idea as it is outlined at the beginning of this catalog.

Class Attendance Policy

College regulations require that attendance be recorded at each class meeting. This record of attendance serves as legal protection for the college as well as the student. A record of absences also serves as a basis for clarification of the academic achievement of the student. College regulations are based on a conviction that regular class attendance is in the best interests of the individual student and of the class as a whole.

Honor students: Students with an overall B average may have unlimited absences in a course as long as they are maintaining a B average in that course.

Students are not permitted to leave early or return late during official vacation periods. The academic calendar is published well in advance so that students and their families may make travel and vacation plans which do not cause the student to miss classes.

Examinations and Assignments

The semester grade will be based on class performance, assignments, quizzes, special projects and a final examination. In certain instances, an oral examination, a term-paper, or some other method of evaluation may be substituted for a final written examination.

Students whose average grade for the semester is "A" may be excused from the semester examination at the discretion of the instructor.

Student Classification and Graduation Requirements

A student is classified as a freshman until he has successfully completed no less than 30 semester hours of courses.

A student is eligible to receive his Associate in Arts degree upon successfully completing no less than 64 semester hours with a satisfactory record (a "C" average), provided he has completed all general requirements and all courses specifically required by his program.

EVALUATION OF STUDENT PROGRESS

Marymount College believes that student growth and progress occurs in many dimensions and can not be summed up by a letter grade assigned merely on the basis of academic achievement. Therefore, every attempt is made to provide a meaningful evaluation of all the changes which take place in the person during this process called "education." Faculty members, counselors, resident advisors work together to assist each student to attain a greater self-knowledge and a more realistic awareness of his individual strengths and limitations. The grades which are assigned for specific courses tell only a small part of student progress. Perhaps the more important evaluation comes from the daily contact with a dedicated faculty, formal and informal conferences designed to help the student evaluate his own attitudes, ideas, ideals, study habits, values, goals and needs, as well as the quantity and quality of the "facts" he has mastered. The college attempts to convey this more complete evaluation to parents by means of personal evaluation sheets and by encouraging frequent discussion between students and parents on this important topic.

For purposes of academic records and official transcripts, grades are recorded in the Registrar's Office on the following basis:

Grade	Meaning	Quality	Points
A	<i>Excellent</i> — Work that is exceptional in quality. Given only for the highest achievement. Indicates a student who makes the best use of every talent.	4
B	<i>Above Average</i> — Work that is consistently superior. Given for performance of high quality, well above the average. Indicates constant effort to improve on present capabilities.	3

- C *Satisfactory*— Work which fulfills essential2
requirements and meets the acceptable standard for
graduation from Marymount. Standard performance
of the average college student. Indicates genuine
interest in work and willingness to take pains to
accomplish each task.
- D *Passing*— Work which falls below the acceptable1
standard, yet is deserving of credit in the course.
Indicates some lack of effort and/or interest.
- F *Failing*— Work undeserving of credit in the course.0
Failing in a single course indicates little
aptitude or application in that particular subject.
Failure in a number of courses indicates unfitness
for college work and is cause for exclusion.
- WP *Withdrew Passing*— Course dropped with per-0
mission. Satisfactory work at time of withdrawal.
- WF *Withdrew Failing*— Course dropped with permission.0
Unsatisfactory work at time of withdrawal.
- I *Incomplete*— Course requirement not completed
through some legitimate excuse. The requirement must
be met within two weeks of the beginning of the
semester immediately following the semester in which
the I was earned. It is the responsibility of the student
to arrange with the instructor the terms to be met and
to have the grade reported to the Registrar. An In-
complete not removed within the stipulated time
period becomes an F.
- XF *Failure due to excessive absence.*

In a number of courses the grading is on a Pass-Fail basis which lessens academic pressure. Credits earned with a grade of Pass count toward the degree but do not affect grade point averages.

Honors

The President's Honor Society is the highest honor society in the college. Membership is open to Sophomores who have achieved an index of 3.3 for three consecutive semesters and who have given evidence of a high sense of honor, leadership, creativity, participation in college activities, and interest in learning.

The Dean's List is drawn up each semester and includes those students who have achieved an index of 3.0 at the close of the preceding semester.

Phi Theta Kappa is the national Honor Society for junior college students. To be elected to this society, a student must have earned a cumulative index of 3.0 and be enrolled in a college transfer program, along with giving evidence of good citizenship.

Honors' Convocation is held each semester to recognize students who have done outstanding work.

Withdrawal From College

The student must officially withdraw from Marymount College through completion of a Formal Request For Withdrawal form which may be obtained from the Office of the Registrar. Unofficial withdrawal may result in automatic F grades in all courses for which the student is registered.



1970-71 Freshman Class Officers; Left to Right, Robin McManus, Jean McAndrew, Mary Attridge, Veronica West.





"1970 STATE CHAMPIONS — Marymount's Winning Team With Coach Peachy Kelleyer."

III Student Life

Every phase of college life provides a learning situation wherein the student is guided toward wise decision making. While the college gives primary emphasis to formal learning through instruction and study, it clearly recognizes that the student has many other needs—spiritual, personal and social—for which it must make provision. To serve these needs, the college offers a program of student services.

The student has ready access to educational, spiritual, and vocational guidance. Through student organizations covering a wide range of interests, they have the opportunity to develop many talents and skills. Engaging in these activities, the student is exposed to situations that challenge initiative and leadership.

Within the orbit of student services are the Offices of the Dean of Students, Guidance Counselors, and Chaplain, the Director of Student Activities, as well as the Health, Security, and Food Services personnel.

COUNSELING

Counseling at Marymount College aims to further the total development of each individual student. This accent on the individual implies a very definite interest in all phases of the life of the student whose welfare—academic, social, and spiritual—is of primary concern. Upon arrival each student receives personal assistance, through the Faculty Advisors and the Counseling Center staff, to discuss the academic program, to evaluate the progress being made, and to aid in any other problem related to adjusting to college life. In addition, throughout the year students are encouraged to consult the individual instructors, the residence hall counseling personnel, the Chaplain, the professionally trained guidance and counseling staff or the dean of Students, concerning any problems.

ORIENTATION

To help the student adjust to college life with as much ease as possible, the period of orientation will be attended to with the assistance of the guidance staff and a group of the Sophomores. This

orientation will familiarize the student with Marymount—its spirit as seen in its policies, as well as its operation as seen in its organizational procedures. It will also give Marymount an opportunity to know its students, their difficulties and weak areas—academic and otherwise—and help to determine where the college can be of some aid. In this way the college experience at Marymount will be memorable and rewarding.

RESIDENCE HALLS

Three residence halls, Patton and Wixted Halls for female students, and Trinity Hall for male students. The students have several options available when they choose a hall, with the final assignments being made by the college so as to provide a good opportunity "to learn while living in this new environment."

In the halls there are adequate facilities for entertaining guests, relaxing with friends and doing routine chores (laundry, ironing and the like). Space for discussion groups or study groups is also available, as are television, games or just chatting corners. Through the efforts of all, a hall environment—rich with the joys of friendship, the inner glow of learning and the peace of sharing with others—will be the fruit enjoyed by all.

STUDENT HEALTH PROGRAM

The objective of the student health services is to make students aware of the importance and advantage of good mental and physical health so they may achieve the utmost in their pursuit of social, intellectual and spiritual excellence.

The college nurses work in accord with the community medical services, along with the college personnel to provide adequate health care. The aim of this service is to care for the immediate health of the individual student, and to develop in all students proper habits of living. It includes medical examinations, treatment for minor ailments in the college infirmary, advice and guidance in matters affecting health and, with the cooperation of the physical education staff, the supervision of organized physical activities.

A complete report from a physician is required of all students at the beginning of the first year. This report must be completed and returned to the Office of Admissions before the student registers.

STUDENT ACTIVITIES

An expanding program of activities complements the academic program. The student chooses those activities which will contribute most to enjoyment and growth—student government, modern dance, athletics, glee club, drama, newspaper, yearbook, etc.

Each year the college sponsors a number of activities available to the local community as well as the students. Several nationally prominent lecturers speak at the college on a variety of subjects. In addition, there are some music, dance and drama artists who perform singly or in groups. During the year, an opportunity might arise to display professional or student art works and they are made available in central places on the campus for all to enjoy. Lastly, foreign and domestic films, chosen to correlate with the academic program, are also presented to study this art-form from its many different angles.

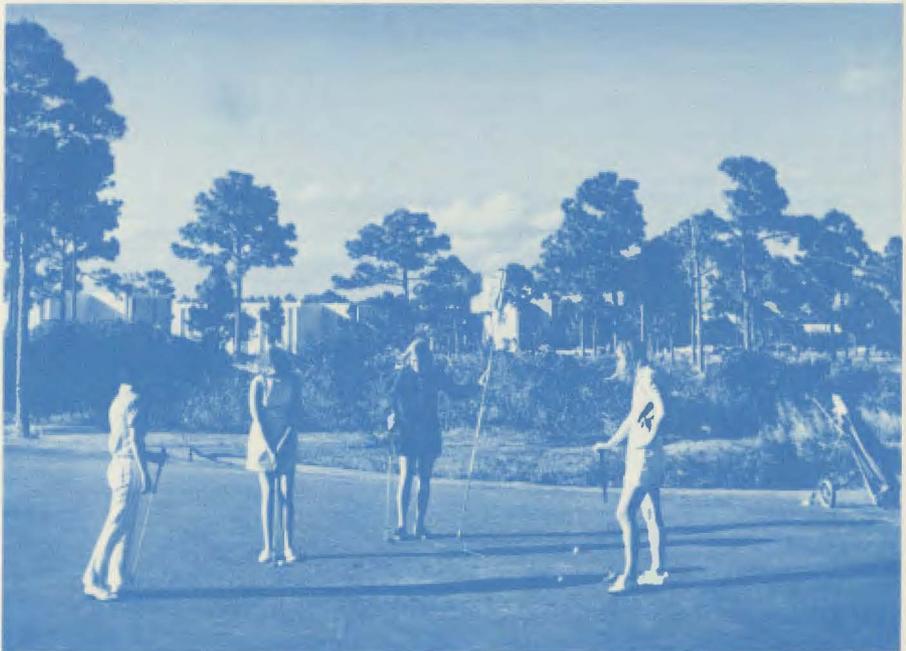
The usual student social activities—dances, beach parties, folk festivals, films, Kinetic Art, pool parties, swimming marathon, physical education play days, carnival, award dinners, plays, picnics, and cabarets.

Marymount College because of its location in the center of Florida's Gold Coast, affords students the opportunity to attend a variety of enriching activities presented in nearby communities. From Miami, Miami Beach and Fort Lauderdale on the south, to Palm Beach and West Palm Beach on the north, students can visit art galleries, hear symphony concerts, listen to distinguished lecturers, attend the opera and ballet, and see the performances of well-known pop or classical artists. Whatever the student's interests might be, from the fine arts to professional football or gourmet dining, all can be found in Boca Raton and surrounding areas.

GENERAL REGULATIONS

Because Marymount is a private college, our philosophy makes serious demands on the faculty, the staff and the students. Christian behavior is our goal — and the responsibility for this behavior is borne by the individual. We expect our students to understand our goal and to work with us to achieve it in all phases of campus life. In some areas of responsibility the college is the chief agent and these obligations will be met by the administration. Some aspects included in this refer to the laws of the State of Florida.

Other more specific regulations concerning student residence, car privileges, organizations, social activities, class attendance and the other areas touching the common good and the individual good, are published in the Handbook. The students are held responsible for these regulations and are expected to aid in the protection of the rights and duties of self, peers, school and parents.



IV Admissions And Finances

Admission of Students

Marymount College welcomes the applications of young men and women who desire a liberal arts education or a business course with a strong liberal arts emphasis which is based on a philosophy of education described at the beginning of this catalog: The Marymount Idea. Marymount welcomes students of all races, nationalities, and religious beliefs. The College welcomes students of differing aptitudes and interests, and for this reason, does not establish "cut-off points" to automatically eliminate students with a certain class rank or test score. Acceptance is based primarily on the evidence that an applicant has the capacity and the desire to grow and develop intellectually, spiritually, emotionally, socially and morally at Marymount. The campus, the programs, the faculty, the activities are all geared to promote this growth and it is the task of the Admissions Committee to select those students who appear able to profit from such an experience.

In selecting students for admission, the Committee on Admissions carefully reviews the high school record, the scores on aptitude and achievement tests, and reports on the character of the applicant. After an evaluation of these credentials, the Committee may grant an unqualified acceptance, or may recommend acceptance with the provision that the student undertake some remedial work before entering college and/or report regularly to the Counselor's office for advice and help in their academic program.

All candidates must be graduates of a recognized high school, with the exception of certain outstanding students whose high schools recommend them for Early Admission to college.

Candidates are required to take the Scholastic Aptitude Test (SAT) of the College Entrance Examination Board or the American College Test (ACT). The results of these tests are used mainly for placement. For information about the SAT, write directly to CEEB, Box 592, Princeton, New Jersey.

Procedure

1. Complete the application form and send it to the Director of Admissions with a \$15 fee. This fee is not refundable.
2. Ask the high school to send a copy of your transcript directly to Marymount.
3. Arrange to have your SAT or ACT scores reported to the college.
4. Ask your guidance counselor or principal to fill out the recommendation section of the Application for Admission.

The Admissions Committee will notify each applicant as soon as all his/her credentials are received. Upon acceptance, a deposit of \$200 for resident students and \$100 for day students is asked to reserve a place in the class. The acceptance is tentative until the applicant's final record and certification of high school graduation is received, along with a medical report signed by the family physician. The deposit guarantees the student a place in the class and is credited towards the student's tuition. It is not refundable for new or returning students, unless the student is not granted final acceptance.

Admission Requirements for Transfer Students

Transfer students should follow the procedures outlined above, but should ask that transcripts be sent from any college previously attended. They should also request letters of recommendation from the Dean of the previous college and from at least one teacher. Transfer credit will be granted for work of C level or better in courses comparable to those offered at Marymount if earned at an accredited college. No more than 30 transfer credits will be accepted and it is the responsibility of the applicant to see that all college transcript are sent to Marymount. Transfer students are obliged to fulfill all the requirements of the program in which they enroll.

Additional Requirements for Admission of Foreign Students

Marymount College welcomes students from other countries. It is essential that students be able to understand directions and lectures in English and also to express their thoughts clearly in spoken English. Since Marymount College does not offer English as a foreign language, this proficiency must be attained before their arrival on our campus. Proof of proficiency in the English language must be furn-

ished the college through the TEST OF ENGLISH AS A FOREIGN LANGUAGE (TOEFL), or an attestation from a representative from the Institute of International Education, or a personal interview with the Director of Admissions. TOEFL information may be obtained by writing to the Test of English as a Foreign Language, Educational Testing Service, Princeton, New Jersey, 08540. Information relative to an Institute of International Education representative interview may be obtained from the college or by writing to the Institute of International Education, 809 United Nations Plaza, New York, New York, 10017. A statement attesting English proficiency will be considered if signed by a professor of English, a cultural relations attache, or a diplomatic or consular official of the United States. Students admitted to the United States on a student visa are required by law to be full-time students—a minimum of 12 semester hours—and are not permitted off-campus outside employment without written permission of the United States Immigration Authorities.

Adult And Part-Time Students

Marymount welcomes adult members of the community who wish to enroll for part-time courses for personal enrichment, intellectual stimulation and cultural enjoyment. The part-time student may not take more than eight credits a semester so it is not feasible to attempt to work towards a degree on a part-time basis. However, the program is planned to offer adults the challenge and advantage of exploring fields of current interest and of filling their leisure with meaningful pursuits. Courses may be taken for undergraduate credit or merely for pleasure.

Marymount participates in a Dual Enrollment Plan with Florida Atlantic University whereby students who are registered on a full-time basis on one campus may take courses on the other campus with the permission of the Deans of both colleges.

FINANCIAL

Financial Regulations

ALL FINANCIAL OBLIGATIONS OR FINANCIAL ARRANGEMENTS MUST BE COMPLETED BEFORE THE STUDENT REGISTERS. As the College has many expenses of a continuing nature, such as salaries and maintenance, it is essential that the annual income from fees be

assured in order to plan and maintain these services over the entire year. For this reason it is understood that students are enrolled for the entire academic year or such portion as remains after the date of entrance. The fact that the fees are paid in two or more installments does not constitute a fractional contract.

All financial obligations must be satisfied before semester grade reports or transcripts of credits will be released.

ALL STATEMENTS AS RECEIVED ARE DUE AND PAYABLE IN FULL ON OR BEFORE THE DATE SHOWN ON THE STATEMENT.

Tuition And Fees

(Fees include library, ordinary care in the infirmary, use of campus athletic facilities, and laboratory fees)

Resident Student:	
Tuition and Fees	\$1,650.
Room and Board	1,350.
Health Fee	60.
General Fee*	100.
	<u>3,160</u>

Day Student:	
Tuition and Fees	\$1,650.
Health Fee	60.
General Fee*	100.
	<u>1,810</u>

(*) Includes student activities, yearbook, publications, films, etc.

Payment of Fees

A parent may elect to make a single payment for the entire academic year, as follows:

Resident Student:	
Reservation Deposit	\$ 200.
Balance due by date indicated on statement	<u>2,960.</u>
	<u>\$3,160</u>
Day Student:	
Reservation Deposit	100.
Balance due by date indicated on statement	<u>1,710.</u>
	<u>\$1,810</u>

For those electing the two-payment plan, the following payment schedule applies:

Resident Student:	
Reservation Deposit	\$ 200.
Due and payable before first Semester Registration	1,810.
Due and payable before second Semester Registration	<u>1,250.</u>
	\$3,260
Day Student:	
Reservation Deposit	\$ 100.
Due and payable before first Semester Registration	1,065.
Due and payable before second Semester Registration	<u>695.</u>
	\$1,860

NOTE: The two-payment plan fee is waived for those students on College Work/Study and for those receiving Federal Government Assistance and/or Grants.

Refund Policy

The College reserves the right to dismiss any student who fails to meet required standard of scholarship and to dismiss or suspend any student for violation of the rules of the College or for any other reasonable cause. In view of the foregoing and since the College must make its financial commitments for the entire academic year, *no reduction or refund of fees* will be made because of the absence, withdrawal, transfer, dismissal, or suspension of a student, except as outlined under the Student Health Program.

Part-Time Students

Tuition per semester credit hour (may not register for more than 8 semester credit hours) \$40.00

Applied Music

(Piano, organ, vocal — fourteen one-hour lessons per semester. Students who register for applied music are liable for fees for the entire semester)
per semester for each category \$200.00

Graduation Fee

For all students taking part in Commencement Exercises	\$50.00
For all students not taking part in Commencement Exercises	\$25.00

Financial — Miscellaneous

Books

Textbooks may be purchased on the campus on a cash basis only.

Private Rooms

There are no single rooms in the resident halls; however, if a student requests to room alone in a double room, when such space is available, an additional charge of \$100.00 *per semester* is made.

Student Insurance

Commencing with the 1971-72 academic year, the College has incorporated a group plan for accident and health insurance. Coupled with this health plan is a Tuition Refund Plan which will give parents the opportunity to guard themselves, at small cost, against possible loss in the event of absence or withdrawal from classes for medical reasons. A folder explaining this plan is included herein.

Late Registration

Approval must be obtained from the Academic Dean in all cases of late registration. A fee of \$10.00 will be charged for late registration.

Laundry

Linens are provided on a rental basis from a local laundry. Payment for this service is made by the student DIRECTLY to the rental firm. Approximate cost is \$30.00 per year.

Meals

Twenty meals are served each week except during Thanksgiving, Christmas, and Easter vacations. All residence halls and dining facilities are closed during vacation periods.

Tuition Loan Plans

Parents who prefer to meet educational expenses out of monthly in-

come may do so through the programs of one of the following educational loan companies:

College Aid Plan, Inc.
1008 Elm Street
Manchester, N. H. 03101

The Tuition Plan, Inc.
575 Madison Avenue
New York, N.Y. 10022

For those using either of these plans, the signed contract must be received by the Treasurer's Office prior to registration.

Dormitory Maintenance

Certain regulations and rules exist relative to hanging pictures on walls, taping of bulletins or other objects to walls, and other measures designed to maintain the appearance of the dormitory rooms. Students will be held responsible for unwarranted damages to rooms and will be billed for the cost of necessary repairs.

Automobiles

Students may have their own automobiles on campus provided they are registered in the office of the Dean of Students. A \$2.00 registration fee is charged.

Withdrawal

Notification of withdrawal for any reason must be made to the Registrar's Office by executing the FORMAL REQUEST FOR WITHDRAWAL form.

Check Cashing Service

The College will cash student personal checks at the College bank. Checks returned by the bank for any reason will be assessed a \$2.50 per check service charge to be paid by the student cashing the check.

NOTICE:

The College reserves the right to change, upon reasonable notice, any of the fees printed in this catalog.

Scholarships And Awards

The Committee on Scholarships is responsible for the administration of scholarships granted by the College. Continuation of scholarship grants is subject to the continued satisfactory academic achievement of the student.

Honors Scholarships

Honors Scholarships are awarded for excellence of past achievement and promise of future success. Winners receive recognition at the College Honors Convocation.

Music And Art Scholarships

Music and Art Scholarships are open to all students who demonstrate exceptional ability in these fields. Such scholarships amount to approximately \$300 a year and may be supplemented by regular academic scholarships, and, if the applicant is eligible, by college employment, Economic Opportunity Grants, and student loans.

Scholarship Application Procedure

Scholarships will be awarded to the highest ranking applicants as determined by their high school records; rank-in-class; principal's recommendation; College Board Aptitude; significant activities; and financial need.

1. File an application by March 15th, (in addition to the regular application for admission).
2. File the Parents' Confidential Statement with the College Scholarship Service, Box 176, Princeton, New Jersey.
3. Candidates for Music Scholarships must write to the Music Department for an appointment to audition. Candidates for Art Scholarships must write to the Art Department to arrange for an examination of a portfolio of work.

Dyna-Worthy Scholarships

Twelve scholarships will be awarded each year to goal-oriented students who have displayed leadership qualities, outstanding citizenship and service to their school or community.

Educational Opportunity Grants

These grants will be available to qualified students who indicate financial need. Grants ranging from \$200 to \$1000, depending on

need, will be made to students who would be financially unable to attend college without assistance.

Florida Student Loan

These long term loans are for Florida residents. Repayment begins within four months following completion or termination of education with interest at 4 percent per year. Maximum loan is \$1200 per academic year.

Student Employment

Student Employment is a means of financing one's education. Work opportunities exist in the college library, offices, dormitories, with annual returns to the student amounting to approximately \$600.00

State Of Florida Teaching Scholarships

The State of Florida offers a number of scholarships loans for Florida residents who are planning to teach in Florida. Competitive examinations for these awards are held twice a year under the direction of the local Superintendents of Schools.

National Student Loan Program

The College participates in the program of loans available through the government such as National Defense Student Loan Fund. Application should reach the Financial Aid Officer before March 15th of the year in which the candidates expect to enroll. To be eligible for a loan, a student must:

- a. be a citizen or permanent resident of the United States;
- b. establish need for the amount of the loan;
- c. be capable of maintaining good academic standing.

No student on the junior college level may borrow more than \$1,000.00 per academic year. Repayment of the loan begins nine months after the student ceases to be at least a half-time student. Other educational loans are available through certain banks under

the Federally Insured Student Loan Program. Students may make inquiry to: Director, Higher Education, Region IV, Office of Education, DHEW, 50 Seventh Street, N.E., Room 404, Atlanta, Georgia. 30323

CHAPTER 35, TITLE 38, U.S. CODE (WAR ORPHANS)

This law applies to the child of a veteran who has died of a disease or an injury incurred or aggravated in the line of duty in the active service in the Armed Forces during World War I, World War II, the Korean Conflict and certain peace time periods. The parent or guardian of the child shall submit to the Veterans' Administration and make application on VA Form 22-5490 at least 60 days prior to anticipated entrance into the college.

Renewal Of Scholarships And Financial Aid

Students who wish to have their scholarships and/or grants renewed for the following year should apply in writing to the Financial Aid Officer.

Transportation to the College

Marymount College can be reached by car, from Exit 6 on the Florida Sunshine Parkway, or from Routes 1 and A1A.

By Rail:

Boca Raton is served by both the Florida East Coast Railroad and the Seaboard Railway (Station in Deerfield, 3-1/2 miles from Boca Raton).

By Air:

Miami Airport (45 miles from College)

West Palm Beach Airport (22 miles from College)

Fort Lauderdale Municipal Airport (22 miles from College)

(Car rental and limousine service available)

V Courses of Instruction

KEY TO COURSE NUMBERS

FIRST DIGIT:	1 = Freshman Course 2 = Sophomore Course
SECOND DIGIT:	1 = First Semester ONLY 2 = Second Semester ONLY 3 = Both Semesters
THIRD DIGIT:	1.= Purely a distinguishing number within a series of numbers

LIBERAL ARTS

THE HUMANITIES

Since the Humanities aim at humanization, their meaning and end are always an exemplary human being. The teachers are live models of their principles, and they present these principles in a way that students can see them, feel them, and can think through the "whys" of their operation.

We do not want mere dilettantes. The Liberal Arts are not a collection of facts; they call forth a response of the whole man to the total communication of another man, teacher or artist. Marymount aims to deepen perception, and to sensitize all students to moral and world issues, aesthetic and art issues.

How do we do this? By having a faculty of poets and artists, philosophers and musicians, theologians and historians. A student can watch the teacher "doing" the Humanities. This is good for the same reason that one is more likely to know how to be brave after living with one courageous man than after reading a book about courage.

And the students must "do" the arts. When you divorce the practice of an art from its criticism, its history, and from ongoing discussion about it, you destroy the art itself. Some of the students have been sitting and listening for twelve years; it is time they got a chance to contribute, to do and make something. The experience of the art form itself, the participation in it, is the crucial element.

FRESHMAN PROGRAM

HUMANITIES

9 Credits

“Reflections on Communication” — How does man express his ideas through literature, art, music, dance? A seven week intensive program in English composition and literature, art, music, and dance. During this period students will concentrate entirely on the humanities. Credit will be assigned as follows:

EN 130 ENGLISH COMPOSITION (6 Credits)

The freshman English program is designed to develop the students' abilities in composition based on a critical approach toward literature as it illuminates the human experience.

AT 130 RELATED ARTS (3 Credits)

The freshman is confronted with the problems of re-examining his past experiences, while facing the demands placed upon him by new ideas, materials, and environment. The experimental nature of studio activity makes exploration and discovery a mutual experience for both instructors and students. A maximum interchange of information and ideas is encouraged by a team of instructors with varied backgrounds. The instructors share their respective points of view with the students, thereby adding to the information, ideas, and alternatives from which the student develops his personal opinions and direction. Provisions are made for liberal use of studios outside of class hours.

The Freshman Music Program is one of dual function. The first is to give the student who has not had the opportunity to perform on a musical instrument a chance to try it on a beginning level. The second is to continue and enlarge the musical background of those who have already had some musical training. This dual function is served by offering a course in the recorder (a Baroque flute) and one in general music literature and appreciation.

PHILOSOPHY AND THEOLOGY

9 Credits

“Reflection on Meaning” — What values should one live for; what is the good life? A seven week, intensive course. Credit is assigned as follows:

PH 130 PHILOSOPHY (4 Credits)

An introduction to philosophical thinking. Presupposing no previous formal training, the course begins with an attempt to uncover and clarify basic problems and assumptions of ordinary experience and knowledge. Two problems are central throughout the course:

1) The nature of the world and how we come to know it (Rationalism, Empiricism, Idealism, Theism); 2) The place of human life and human society in the universe (Freedom and Responsibility; Happiness vs. Duty; Goodness vs. Pleasure).

RE 130 THEOLOGY (2 Credits)

This is a period of reflection on the concepts generally included in Fundamental Theology, Salvation History, and the Kerygmatic Christ. It is student-centered, and its purpose is to make the life of the layman more abundant and rewarding for himself and for Christ.

HU 130 CONTEMPORARY TRENDS IN WESTERN THOUGHT (3 Credits)

A reflection through lectures, readings, and discussion on the ideas of such contemporaries as Harvey Cox, Dietrich Bonhoeffer, Martin Buber, Graham Greene and others. Within the curriculum this course aims to help the student reflect on change and pluriformity as human values. Films that explore values in an existential manner are utilized, and students are urged to develop their own creative talents.

HISTORY AND HUMAN BEHAVIOR

9 Credits

“Reflections on Identity” — What is man; what is his cultural background; what is man as an individual and as a member of society? A seven-week, intensive course. Credit is assigned as follows:

HY 130 HISTORY (6)

History will be studied through a thematic approach. Three themes: Dissent and Reform, Nationalism, and Industrialism and Militarism, will be examined intensely for their social, political, economic and intellectual implications.

PY 130 INTRODUCTION TO PSYCHOLOGY (3)

An introduction to the basic approaches in psychology with emphasis on the individual, humanistic and phenomenological theories; including a survey in both the cognitive and affective areas of the fundamental concepts and terminology in emotion, motivation, personality, mental illness, intelligence, creativity and individual differences.

NATURAL SCIENCE AND MATHEMATICS

9 Credits

“Reflections on the World Around Us”—How does man discover and understand his environment? A seven-week intensive course. Credit is assigned as follows:

BIOLOGY

BY 130 — BOTANY

3 Credits

BY 131 — ZOOLOGY

3 Credits

The basic concepts of plant and animal life plus the fundamentals of structure, function, ecological relationships, genetics and evolution. The course will include lectures, laboratory work and field trips.

MS 130 MATHEMATICS

3 Credits

The course is presented to groups corresponding to the level of aptitude and previous mathematical training of the students. Content will include number system, polynomials, algebraic fractions, exponents, radicals, equations, vectors and matrices, and algebraic functions.

SOPHOMORE COURSES**I. Division Of Fine Arts****VISUAL ARTS**

AT 210 BASIC DESIGN

(3)

An introduction to the study of line, form, color and texture, with emphasis on organizing these elements into compositions. Four hours studio a week. *First Semester Only.*

AT 220 INTERIOR DECORATING

(2)

A study of furniture styles, design in room arrangement, accessories for the home, textile types, uses of color, and business practices in the decorating profession. Reading, lectures, visits to studios and furniture stores, talks by local decorators. Two hours a week. *Second Semester Only.*

AT 211-221 SPECIAL STUDIES

(1-4)

A course in which students investigate any one of the art courses listed here or a course designed by the student. Offered on an individualized basis of conference and studio work. With consent of the Division Chairman. Hours to be arranged.

AT 239 ANATOMY (1)

Recommended for art majors. First half of the semester. Study of the basic principles of human bone and muscle structure. Taught by the Division of Natural Science and Mathematics.

AT 212-222 ANATOMY LAB (1)

Optional for art majors.

AT 213-223 DRAWING (3,3)

An introduction to drawing with many materials, using live models, still life, and compositions evolved from personal images. Four hours studio a week.

AT 214-224 PAINTING (3,3)

A studio course in painting with oils, watercolors and acrylics, with study of the various tools and techniques involved in creating finished works of art. Four hours studio a week.

AT 215-225 CERAMICS (3,3)

Practical and decorative pottery and ceramic sculpture. Six hours studio a week, with consent of instructor.

AT 216-226 SCULPTURE (3,3)

Modeling, and construction in plaster, clay, wax, plastics, metal and wood. Problems of composition, space and form. Casting processes. Six hours a week. *Both Semesters*, with consent of instructor.

At 217-227 STUDENT EXHIBIT AND SEMINAR (2,2)

For art majors only. A seminar to help lead students to an over-view that will relate their education to larger knowledge. In addition, the students will present a group exhibit complete with invitations and announcements.

AT 212 ART HISTORY I (3)

A survey of the visual arts as they developed from prehistoric times up through the Baroque in France and England. *First Semester Only*.

AT 222 ART HISTORY II (THE MODERN WORLD) (3)

A survey of the visual arts as they developed from 19th Century France up to and including the artists of today. From David and Delacroix to Warhol and Wyeth. *Second Semester Only*.

AT 228 PRINTMAKING (3)

An introduction to the major graphic arts: lithography, etching, dry point, woodcutting, wood engraving, aquatint, soft ground etching, silk screen printing. Six hours a week. *Second Semester Only*. Prerequisite: Drawing 213 and permission of Instructor.

Recommended Sophomore program for Visual Arts Majors work-toward an *ASSOCIATE OF ARTS IN VISUAL ARTS DEGREE*:

FIRST SEMESTER:

Theology	3 credits
Physical Education	½ Credit
Art History I	3 credits
Drawing	3 credits
Anatomy	1 credit
Painting	
Sculpture (<i>elect one or both</i>)	3 or 6 credits
Total 13½ or 16½ credits	

SECOND SEMESTER:

Philosophy	3 credits
Physical Education	½ credit
Art History II	3 credits
Drawing	3 credits
Student Exhibit & Seminar	2 credits
Painting	
Sculpture	
Printmaking (<i>elect one or two</i>)	3 or 6 credits
Total 14½ or 17½ credits	

Total for Sophomore year:	28 or 34 credits
Freshman year	37 37
Total for two years:	65 or 71 credits

MUSIC

MU 230 GLEE CLUB (1,1,1,1)

The Glee Club is devoted to exploring and performing choral literature from the past to the present. No less than two public performances annually, possibly including one musical. (*May be taken each semester.*)

MU 210 MUSIC HISTORY SEMINAR I (2)

A study of music and music literature through live performances and recordings with the emphasis on music history and the stylistic aspects that have affected music through the ages. Some emphasis on historical and philosophical influences. *First Semester Only.*

MU 220 MUSIC HISTORY SEMINAR II (2)

This course is a continuation of Music History Seminar I, bringing the study up to the present day. *Offered Second Semester Only.*

MU 232 RECORDER (3,3)

Instruction in the Recorder, a predecessor of the flute, with the aim toward note-reading and technical facilities for solo and ensemble performances in class. (No prerequisite.)

MU 231 COMPREHENSIVE MUSICIANSHIP FOR BEGINNERS (3,3)

A study of music and music literature through live performances and recordings with the emphasis on music theory and practical application. *Both Semesters.*

MU 234 MUSIC LITERATURE (3,3)

An approach to music through available recordings with emphasis on class listening. *Offered Both Semesters.*

AM 230 APPLIED MUSIC: PIANO (1,1,1,1)

Private instruction in piano. May be taken all four semesters.

AM 231 APPLIED MUSIC: VOICE (1,1,1,1)

Private instruction in voice. May be taken all four semesters.

AM 232 APPLIED MUSIC: ORGAN (1,1,1,1)

Private instruction in organ. May be taken all four semesters.

DANCE**DA 210—220 DANCE COMPOSITION (3,3)**

A study of the basic principles of dance composition. Work on dance and theatre productions. First semester: explorations of spatial, rhythmic and dynamic design. Second semester: the use of formal structure, improvisation, encounter, and chance as means of choreographic invention and organization.

DA 230 DANCE THEORY AND STYLE (3,3)

Analysis and practice of dance in major techniques: ballet, modern, and jazz.

DRAMA**HU 230 DRAMA WORKSHOP (3,3)**

Designed to introduce students to the different aspects of theatrical experience. Acting and directing will be covered ON STAGE through scenework and investigation of production problems. Technical aspects of theatre will include introduction of scenic and lighting design, actual construction of sets, and basic make-up and costume design. Study will result in two major productions and a number of showcase presentations.

II. Division Of Literature And Languages

ENGLISH

- EN 210 AMERICAN LITERATURE I (3)
 A survey of American Literature from Colonial times to the Civil War.
- EN 220 AMERICAN LITERATURE II (3)
 A survey of American Literature from the Civil War to the Present.
 Prerequisite: EN 210
- EN 211 ENGLISH LITERATURE I (3)
 A survey of British writers from Chaucer through the 18th century.
- EN 221 ENGLISH LITERATURE II (3)
 A survey of major British writers from the 18th century to the present. Prerequisite: EN 211
- EN 212 THE NOVEL I (3)
 A study of selected novels of the early twentieth century with emphasis on the development of the genre and on critical evaluation of each novel.
- EN 222 THE NOVEL II (3)
 A study of contemporary novels with emphasis on critical evaluation of each novel.
- EN 213 DRAMA (3)
 The study of the dramatic art; its origins in Greece and its development to the present day.
- EN 223 CINEMA APPRECIATION (3)
 An analysis of the cinema as an artistic medium.
- EN 110 DEVELOPMENTAL READING (0)
 A ten week course in power reading, with emphasis on increasing reading comprehension, study skills and test-taking abilities. Class membership will be determined by test scores on a standardized reading test.

FOREIGN LANGUAGE AND LITERATURE

- FR 130 ELEMENTARY FRENCH (3,3)
 Fundamental grammatical structures introduced through intensive drills in the basic language skills of listening and speaking, followed by practice in reading and writing, with emphasis on pronunciation and conversation. Recitation, 3 hours; laboratory, 1 hour.

FR 230 INTERMEDIATE FRENCH (3,3)

Grammar review. Emphasis on basic sentence structures, composition, and idiomatic spoken French. Readings from contemporary authors and discussion of these works. Conducted in French. Three hours a week.

FR 231 FRENCH CIVILIZATION AND INTRODUCTION TO LITERATURE (3,3)

Historical survey of French civilization: arts, letters, science, political and social institutions with emphasis on contemporary France. Selections from French literature from the earliest works to the present. Discussions conducted in French. Oral and written composition. Three hours a week.

FR 232 CONTEMPORARY FRENCH LITERATURE (3,3)

The main theme of the course is Confrontation and Conflict. Selected writings from Gide to Genet, from the French Black poetry of Martinique to North Africa will be the medium for our search for the main conflicting ideologies of our times as reflected in novels, plays, and poetry. As a secondary theme we may have **The Impact of the Individual** as seen through the influence each author has had in his own culture and abroad. Three hours a week. Both semesters.

SP 130 BEGINNING SPANISH (3,3)

Basic skills in reading, listening, comprehension and writing are developed. Emphasis on pronunciation and conversation.

SP 230 INTERMEDIATE SPANISH (3,3)

A continuation of the study of grammatical and structural elements of Spanish, with special drill in pronunciation and conversation. Three hours a week.

SP 231 INTRODUCTION TO SPANISH LITERATURE (3,3)

Further development of grammatical skills and pronunciation while deepening insights into Hispanic culture through an exposure to the works of modern writers. Vocabulary growth and understanding of points of structure are stimulated by literary selections. Conducted in Spanish. Three hours a week.

III. Division Of Theology And Philosophy**PH 230 HISTORY OF PHILOSOPHY (3)**

Greek and Roman period beginning with Thales and through Augustine.

PH 231 ETHICS

(3)

A systematic study of the differing ethical systems as found in the writings of Aristotle, Aquinas, Kant, Dewey, etc. The principles derived will be applied to the problems of the present, in individual as well as in social situations. Required of all sophomores. Three hours a week.

PH 232 PROBLEMS IN THE HISTORY OF PHILOSOPHY

(3)

An analytical and critical investigation of selected problems in the history of philosophy. Problems from the fields of epistemology and metaphysics, philosophy of religion, ethics, aesthetics and social philosophy. Seminar presentation. Three hours a week.

RE 230 THE NEW TESTAMENT

(3)

A study of the origin, development, and relevance of the New Testament writings for the Christian of today. Themes treated: new life; authority; love; Church; faith; suffering and death.

RE 231 CHRISTIAN MARRIAGE

(3)

An examination of the development of Christian thought concerning marriage. Evaluation of cultural factors and influences in this development. Discussion of the Christian view on human sexuality.

RE 232 RELIGION IN THE MODERN WORLD

(3)

A consideration of present experiences and problems: racism, escape and alienation, the place of the Church, belief in God and in man, personal and social aspects of the Christian experience.

RE 233 FAITH AND REVELATION

(3)

The nature of faith in Judeo-Christian tradition. Discussion of contemporary views on Revelation. Relation between Revelation, faith, and theology.

RE 234 THE MYSTERY OF CHRIST

(3)

Consideration of the historical Jesus and the dogmatic-theological assessments of Him by the Church. Jesus Christ as Revealer and Revelation. The significance of the Christ event for mankind.

IV. Division Of History And Human Behavior

This division will have as its central theme a deeper understanding of man, both past and present. It will treat man as an individual and as a member of society. It will attempt to develop within each student a "conscious and profound sense of history," with the belief that

knowing the past is essential in knowing oneself. Prominent historical themes, illustrating man's social, political, economic and cultural behavior will be examined in both a social scientific and humanistic manner. It will also strive to present the underlying history, concepts, and continuity of human behavior in order to establish the common ground to communicate the "language of human behavior."

Besides a general understanding of the historical and behavioral precedents of man, the division will strive to instill certain attitudes such as *Objectivity*, leading to intelligent subjectivity; *Self-Worth*, leading to independence and responsibility; *Tolerance*, leading to an understanding that truth comes in many ways and forms. The goals of the division will ultimately be achieved in a carefully planned integration of History, Political Science, Economics, Psychology, Sociology and Anthropology, for it is believed that the study of man cannot be reduced to any one category within the "social sciences." Each discipline shall serve as an insight into every other divisional discipline.

HISTORY

HY 210 UNITED STATES HISTORY, 1607-1898 (3)

A general examination of the foundations of United States History to 1815. The course will devote special emphasis on the interaction of institutions and thought during several formative-critical periods of the nineteenth century.

HY 220 UNITED STATES HISTORY, 1898 TO THE PRESENT (3)

A thematic treatment of United States History in a socio-political-intellectual framework designed to study particular trends in the development of U.S. institutions and thought in the twentieth century with emphasis upon the evolution of major contemporary forces.

HY 211 MEN AND IDEAS OF THE NINETEENTH AND TWENTIETH CENTURIES (3)

An intense examination of various individuals of nineteenth and twentieth century western civilization and their impact on history. Prerequisites: HY 130 and Sophomore Status.

HY 221 HISTORY COLLOQUIUM (3)

Selected topics will be closely examined through reading, research, and discussion. *Enrollment will be limited by special permission to a small number of sophomores.*

POLITICAL SCIENCE**PS 210 INTRODUCTION TO POLITICAL THEORY (3)**

An introduction to the major concepts, theories, principles and institutions of politics. The course will examine the nature of the state, the philosophies of democracy, totalitarianism, and anarchism and the role of law. The processes and functions of various forms of modern government will also be studied.

PS 220 AMERICAN NATIONAL GOVERNMENT (3)

An analysis of the theory and practice of the basic principles underlying our political system; their relation to the executive, legislative and judicial branches on the federal, state and local levels. Some comparisons with other governments will also be introduced.

PSYCHOLOGY**PY 130 INTRODUCTION TO PSYCHOLOGY (3)**

A study of the scope and methods of psychology with a view to an understanding of the human organism, the basic phases of human behavior, and the insights and efforts necessary for optimum adjustment. Three hours a week.

PY 210 CHILD DEVELOPMENT (3)

A survey of the major concepts and theories of child development. Emphasis on contemporary thought and research. Prerequisite PY 130

PY 220 ADOLESCENT PSYCHOLOGY (3)

A study of adolescent interests and values influenced by view of self, family, education, group expectation and social change. Emphasis is placed upon the diversity of the adolescent role both as an individual and as a member of groups. Adolescence as a preparation for adulthood, including marriage, vocational and civic responsibility will be treated. Prerequisites PY 130

SOCIOLOGY**SO 210 INTRODUCTION TO SOCIOLOGY (3)**

A survey designed to introduce the student to the science of sociology. Fundamental concepts and terminology used in the field; description and analysis of social relationships and group life; culture change; the process of social interaction will be considered. Prerequisite: PY 130

SO 220 MARRIAGE AND THE FAMILY LIFE (3)

An interdisciplinary approach to the study of marriage and family life in American society, integrating sociological, psychological and theological knowledge for an intensive analysis of the social, behavioral and religious principles affecting the structure, function and interpersonal nature of man's basic unit of social organization. Prerequisite: PY 130 or SO 210

V. Division Of Natural Science And Mathematics

It is believed that the study of natural science and mathematics enables the student to sharpen his powers of perception, to recognize the creative design inherent in the biological and physical world and to discover the relationship of cause and effect as applied to changes occurring in the world about us.

Since the biological and physical world is an evolving one, a student must discover this world—plants, animals, minerals and self—through the application of the Scientific Method. The Mathematics-Science Division endeavors to acquaint students with the essential current scientific principles; to train the students in the scientific approach to problems; to provide experience in laboratory methods of investigation and to develop an appreciation for the achievements of science.

Mathematics is a tool that paves the way for other sciences. It enables the student to think clearly and logically and to develop his powers of understanding and analyzing quantitative relationships.

BY 210-220 BIOLOGY (4,4)

First semester: An integration of classical biological concepts and molecular cell biology, emphasizing cell structure and function, genetics, comparative morphology and physiology of living organisms and their development around the theory of evolution; and analysis of living matter at various levels of organization, i.e. molecular, cellular tissue. Three hours lecture a week; two hours laboratory a week.

Second semester: A survey of the diversity of plants and animals, with emphasis on structure and function in the living organism; evolutionary processes leading to this diversity and ecological inter-relationships of plants and animals and the total environment. Three hours lecture a week; two hours laboratory a week.

CH 210 INTRODUCTORY INORGANIC CHEMISTRY (4)

A study of the fundamental principles, theories and laws of inorganic chemistry for the student not intending to major in science. Three hours lecture a week; two hours laboratory a week.

CH 220 INTRODUCTORY ORGANIC CHEMISTRY (4)

Survey of common classes of organic compounds with emphasis on the structural aspect, functional groups, and importance to chemical properties. Attention given to chemistry of compounds with biological interest. Prerequisite CH 210. Three hours lecture a week; two hours laboratory a week.

CH 230 CHEMISTRY FOR SCIENCE MAJORS (4,4)

A study of the fundamental principles, theories and laws of inorganic chemistry, presenting a sound foundation for students who expect to continue with one or more subsequent courses in chemistry. Prerequisite: one year high school algebra and one year high school chemistry. Three hours lecture a week; two hours laboratory a week.

SI 221 OCEANOGRAPHY (4)

Survey course, origin of ocean, ocean basins, continents and the interaction of the physical, chemical, biological, geological and meteorological oceanography. Conservation of the ocean resources and man's use of the ocean is emphasized. Three times a week; laboratory each week or field trips to the ocean.

SI 230 ANATOMY (4,4)

A study of the basic principles of human body structure and function. For non-science majors. Three hours lecture a week; two hours laboratory a week.

MS 210 COLLEGE MATHEMATICS (3)

Mathematical method, number system, polynomials, algebraic functions, exponents and radicals, equations, vectors and matrices. Three hours a week.

MS 220 COLLEGE MATHEMATICS (3)

Trigonometric functions, angles, polar coordinates, identities, right triangles, equations, vectors, law of sines, cosines and tangents. Prerequisite: MS 210 or equivalent. Three hours a week.

MS 221 CALCULUS (3,3)

Functions and limits. Development of derivative, differentiation rules, increments, differentials, rates, derivative in graphing; development of integration; mean value, fundamental theorem of calculus, partial derivatives, maxima and minima in several variables. Three hours a week.

PHYSICAL EDUCATION

The Physical Education department aims to develop a well-balanced individual and team appreciation of physical and leisure time activities for adult life. The program encourages the student to realize his own limitations and potential and to experiment with his varied abilities. Achievement and competition is encouraged through intramural and intercollegiate sports. Students may choose from such activities as: archery, bowling, fencing, field hockey, golf, gymnastics, softball, swimming, tennis and volleyball. All students who cannot pass a swimming proficiency test are enrolled in a basic swimming class. Intercollegiate tennis, volleyball, archery and swimming are offered to those students who qualify. (½ credit per semester — 2 full credits are required for graduation.)

VI. Business Division

BUSINESS ADMINISTRATION

BA 131 BUSINESS LAW (3)

Rights, duties and obligations of parties to business transactions are made clear through the mastery of the principles of business law. The student is encouraged to progress at his own rate of speed. Topics covered include contracts, sales, bailments, negotiable instruments, agency, employment, risk bearing devices and property. Discussion, workbook, case reviews, audio and visual aids. (One semester)

BA 132 INTRODUCTION TO BUSINESS (3)

A survey of the whole area of activity known as business. The student will acquire a vocabulary, gain experience in methods and procedures to arrive at decisions, learn what capitalism is and how it functions; by direct and indirect focus on careers available. Topics covered are business: its nature, environment and opportunities, ownership, management and organization, marketing, operational factors, personnel, finance, quantitative controls for decision making, legal and regulatory environment of business. The student is encouraged to progress at his own rate of speed. Text, workbook, discussion, library readings, case studies and personal project, audio-visual aids. (One semester)

BA 133 BUSINESS MATHEMATICS

(3)

A course planned for those students pursuing secretarial science, business administration or merchandising as a college major. Basic arithmetic tools of addition, subtraction, multiplication and division, with practice in the manipulation of fractions, decimals and percents is presented. In addition, extensive practice is given through the application of business problems involving typical day-to-day transactions encountered by accountants and business administrators. Programmed supplemental practice is provided on an individual basis. (One semester)

BA 211 PRINCIPLES OF ECONOMICS

(3)

A course in basic economic principles, designed to develop skills in terminology and theories, presented with correlated current events. Topics covered: central problems of every economics society; price functioning of a "Mixed" capitalistic enterprise system; supply and demand; business organization and income, regulation and finance; national income and product; savings, consumption and investment; the theory of income determination; business cycles and forecasting. Lecture, discussion and student reports. (One semester)

BA 130 ACCOUNTING I (Merchandising)(3)

BA 210 ACCOUNTING II

BA 220 ACCOUNTING III (Business Administration)(9)

A study in which the student develops an understanding through the application of his own efforts to the situations provided. The student depends upon his own initiative to progress at his own speed within a laboratory environment of accounting.

All *Merchandising*, and *Business Administration majors* will cover an introduction to accounting principles, stressing the basic concept of accounting. Topics covered: fundamental relationships, ledgers and trial balance, journals, posting to accounts, completion of the cycle, sales, cash receipts, purchases, cash payments, periodic summary, notes and interest, deferrals and accruals, receivables and merchandise inventory, plant assets and depreciation, systems and controls, payroll and sales taxes.

Business Administration majors will continue accounting principles which emphasize topics relative to financing of partnerships and corporations; job cost accounting and production cost accounting. Topics covered: partnership organization and dissolutions, corporations nature and formation, capital stock, capital, earnings, dividends, long-term obligations, investments, departments and branches, manufacturing and process costs, job order cost. Discussion, study guide, workbook, practice sets and visual aids.

Transfer students must have a grade of C or better.

BA 221 BUSINESS MACHINES (2)

A course designed to familiarize the student with the operation of some of the machines which may be encountered in office work, such as: calculating and adding machines, duplicating machines, transcribing machines (Dictaphone, Stenorette, Norelco and IBM), IBM Selectric and Executive typewriters. Student progress is individual. The satisfactory solution of the problems assigned and the demonstration of proficiency in operating all of the machines constitute the completion of the course. (One semester)

BA 230 DATA PROCESSING (3)

Designed to develop understanding of basic unit card record systems, technical terminology; a knowledge of data processing machines including keypunch, verifier, reproducer, interpreter, sorter, collator, accounting machine; inter-related operations; data processing applications, development of code systems. Lecture, problem solving, machine orientation, and case study. (One semester)

MERCHANDISING

MR 111 SALESMANSHIP—ADVERTISING (5)

An orientation to consumer behavior and personality motivation with guidelines for knowing your merchandise; arousing interest in, demonstrating and dramatizing merchandise in order to close a sale. Includes discussions of recent trends in merchandising such as discount houses, supermarkets and suburban living. Lectures, projects, and problems as well as several audio-visual presentations. Term project is a sales talk and demonstration.

A study of the fundamental principles of retail advertising, including an analysis of its routines and mechanics, with special emphasis on the functions of the merchandiser in relation to promotional activities. The advertising of leading stores is analyzed and studied. Presentation of modern techniques in radio and television for the promotion of fashion merchandising is included. (5 hours a week.)

MR 220 NON-TEXTILES (3)

A survey study of the non-textile field with special attention to the production, uses, trade terms and promotion of furs, shoes, gloves, china, glassware and silver, as well as leather goods and wood. (One semester)

MR 210 TEXTILES

(3)

The fabrics commonly used in fashion merchandise are studied for sources of materials, construction, comparative qualities and usage from the fashion viewpoint. Methods of fiber identification, construction and finishes are studied for their practical application in the fashion merchandising field. Student compiles a swatch book. (One semester)

MR 110 RETAILING

(3)

The fundamental principles of store or departmental fashion merchandising functions. The job of buyer is analyzed with special reference to mark-up in all its phases, turnover, stock-sales ratios, open-to-buy, inventory control, problems affecting profits, and trade and cash discounts. (One semester)

MR 120 FASHION RETAILING

(3)

Intensive study of the fashion markets, to familiarize the student with the problems confronting the fashion buyer, and to develop an ability to think and deal in practical terms with these problems. Students do independent research designed to enlarge their knowledge of a market of their choice. (One semester)

MR 121 CLOTHING CARE AND SELECTION

(1)

Emphasis is placed on helping the individual select a wardrobe, proper accessorizing of the costume, care of fabrics, minor alterations and personal grooming. (One semester)

PRACTICAL EXPERIENCE

(2)

Students are assigned work experience, either on a fashion show, running the book store on campus, or in some other type of practical experience in actual work situations in merchandising.

SECRETARIAL SCIENCE**SS 110 SHORTHAND I****SS 120 SHORTHAND II****SS 210 SHORTHAND III****SS 220 SHORTHAND IV**

(12)

Basic principles and theories of Gregg shorthand are presented. This is followed by intensive training in speed building and transcription. Individualized instruction is emphasized in two ways: One, the use of dictation tapes in the shorthand lab allows the students to progress at varying rates of speed. Two, individual analysis and discussion of transcription problems make possible the development of each stud-

ent's ability to produce mailable letters. Speed of 120 words per minute in taking dictation and 95% proficiency in transcription constitute a satisfactory completion of the course. Four 50-minute periods per week.

SS 111 TYPEWRITING I

SS 121 TYPEWRITING II (Merchandising & Business Administration) (2)

SS 211 TYPEWRITING III

SS 221 TYPEWRITING IV (Secretarial Science) (8)

Mastery of the keyboard and correct typewriting techniques are presented. A problem-solving approach to the preparation of letters, manuscripts and business forms is used, allowing each student to exercise judgment and to progress at his own rate of speed. The satisfactory completion of a typewriting practice set and a minimum speed of 60 words per minute are required to demonstrate proficiency in typewriting. Four 50-minute periods per week.

SS 222 SECRETARIAL OFFICE PRACTICE (4)

An investigation into the opportunities and responsibilities of the secretarial position, handling of supplies and typewriting techniques, processing of mail, filing, receptionist, and telephone duties, the financial and legal responsibilities, the letter of application and interview procedures. Lectures, assigned readings and reports, workbook, a filing practice set. Team teaching method is used. 80-minute periods, 3 times a week. (One semester)



"THE REVEREND GERARD FAGAN, S.J."

VI Administration And Faculty

NEW PRESIDENT APPOINTED

The Reverend Gerard Fagan, S.J. has been appointed the third President of Marymount College, Florida, and took office on November 1, 1970. Father Fagan is a native New Yorker who has held administrative posts in Jesuit schools and colleges since 1949. He has been Assistant to the President of Fordham University, prior to that he served as Director of Student Personnel Services at both Fordham and St. Peter's Colleges. He founded and was first Principal of McQuaid Jesuit High School in Rochester and was Headmaster of Xavier High School in New York. Father Fagan has his undergraduate degree from Georgetown University and his Licentiates in Philosophy and Sacred Theology from Woodstock, Maryland. In the past few years he has served on the Task Force for Education of the New York Urban Coalition, The Board of Trustees of the New York Botanical Gardens, The Board of Trustees of the Center for Urban Education, the Committee for Education of the Archdiocese of New York, and several committees on community relations in New York City.

BOARD OF TRUSTEES

Most Reverend Coleman F. Carroll, D.D., *Honorary Chairman*

Stuart W. Patton, *Chairman*

Sister Maureen Boyle, *RSHM*

Sister Kathleen Connell, *RSHM*

John T. Cooney, Jr.

Ardsley J. Donnelly

Reverend Gerard Fagan, *S.J.*

Clarence F. Gaines, *Trustee Emeritus*

William E. Glover

Sister Ellen Marie Keane, *RSHM*

Milton F. Lewis

Sister Michael Murphy, *RSHM*

Sister de la Croix O'Connell, *RSHM*

Thomas J. Walker

Thomas J. Walsh

BOARD OF REGENTS

William S. Catherwood, *Chairman*

Loretta Blancke

William E. Delehanty

James C. Downey

Leo J. Fox

Robert T. Held

Raymond F. Homrich

Douglas A. Lowrie

Robert F. McCabe

Richard P. McCusker

Roger H. Miller

Frank J. Rooney

Kenneth E. Staley

Frank M. Steffens

Henry Stella

OFFICERS OF THE ADMINISTRATION

Reverend Gerard Fagan, <i>S.J.</i>	<i>President</i>
Francis J. Brennan	<i>Vice-President</i>
Justin C. Steurer, <i>Ph.D.</i>	<i>Academic Dean</i>
Neil D. Forbes	<i>Treasurer</i>
C. Wayne Freeberg, <i>Ed.D.</i>	<i>Dean of Students</i>
Sister Kathleen Kelleher, <i>RSHM</i>	<i>Librarian</i>

OFFICE OF THE PRESIDENT

Reverend Gerard Fagan, <i>S.J.</i>	<i>President</i>
Constance M. Betchley	<i>Administrative Assistant</i>

OFFICE OF THE VICE-PRESIDENT

Francis J. Brennan	<i>Vice-President</i>
Norman L. Park	<i>Acting Director of Public Relations</i>
William J. Conroy	<i>Associate Director of Admissions</i>
Diane Wands	<i>Admissions Counsellor</i>
Olive Vohs	<i>Director of Financial Aid</i>
Sister Richard Marie Beck, <i>RSHM</i>	<i>Director of Alumnae Affairs</i>

OFFICE OF THE ACADEMIC DEAN

Justin C. Steurer, *Ph.D.*
Richard Giardina

Academic Dean
Registrar

OFFICE OF THE DEAN OF STUDENTS

C. Wayne Freeberg, *Ed.D.*
Faye Pratt
Sister M. Columba Kavanagh, *RSHM*
Sue Smith

Dean of Students
Counselor
Counselor
Director of Student Activities

OFFICE OF THE TREASURER

Neil D. Forbes
Marie Thomas
Maurice Vaillancourt

Treasurer
Supervisor, Business Office
Plant Supervisor

LIBRARY

Sister Kathleen Kelleher, *RSHM*
Margaret Elliston

Librarian
Assistant Librarian

THE FACULTY

Cornelis Abel, Th.D.

M.A., Berchmans College, Hijmegen, Netherlands

M.A., Woodstock College, Woodstock, Md.

Th.D., University of Trier, Trier W. Germany

CHAIRMAN, Philosophy & Theology Division

Philosophy-Theology

Venice Arnov-Beaulieu, M.A.

A.B., University of California, Berkeley;

M.A., University of Miami

FRENCH

Henry Aubry, C.E.L.E.M.

C.E.J.G., C.E.L.E.M., University of Potiers, France

ART

Robert J. Bagdon, Ph.D. (candidate)

B.Mus., M.M., Peabody Conservatory; Ph.D., (candidate)

Musicology, Catholic University of America

MUSIC

Sister Richard Marie Beck, M.A.

B.A., Marymount Manhattan College; M.A., Marquette University

DIRECTOR OF ALUMNAE AFFAIRS

Jules Belford, Ph.D.

B.A., Hunter College; M.A., Columbia University

Ph.D., University of Miami

PHILOSOPHY

Sister Maureen Boyle, M.A.

B.A., Marymount College, Tarrytown; M.A., DePaul University

HISTORY

Francis J. Brennan, Jr., M.S.

B.S., State University of New York; M.S., Indiana University

Post graduate study, Bucknell University; University of St. Louis;

S.U.N.Y., Albany, New York

VICE-PRESIDENT

Margherita Casello, M.Ed.

A.B., Radcliffe College; M.Ed., University of Cincinnati

CHAIRMAN, Business Division

BUSINESS

William J. Conroy, B.S.

B.S., Ithaca College

ASSOCIATE DIRECTOR OF ADMISSIONS

Karen D'Antonio, B.S.

B.S., Slippery Rock College

PHYSICAL EDUCATION

Celia R. Delgado, L.L.D.

B.A., Havana Institute; L.L.D., University of Havana

SPANISH

Margaret Elliston, M.S.L.S.

B.M., Northwestern University

M.S.L.S., Catholic University of American

ASSISTANT LIBRARIAN

Reverend Gerard Fagan, S.J.

B.A., Georgetown University

Licentiate in Philosophy, Woodstock, Maryland

Licentiate in Sacred Theology, Woodstock, Maryland

Graduate studies: Fordham University and New York University

PRESIDENT

Sister Raphael Fahey, M.A.

B.A., Marymount College; Diploma in Sacred Science

Regina Mundi, Rome, Italy; M.A. University of San Francisco,

Additional Study: Oxford University, University of Perugia

THEOLOGY

Sister Simone Fitzpatrick, M.A.

B.A., Marymount College; M.S., Barry College

PSYCHOLOGY

Neil D. Forbes, B.S.

B.S., University of Virginia; Graduate study, Hofstra

College and University of Santa Clara

TREASURER

C. Wayne Freeberg, Ed.D.

B.A. State University of N.Y.; M.A., New York University;

M.A., Valparaiso University; Ed.D. Indiana University

DEAN OF STUDENTS

Joseph P. Galayda, M.Ed.

B.S., Clarion State College; M.Ed., Florida Atlantic University

PHYSICAL EDUCATION

Richard D. Giardina, B.A.

B.A., City College of New York,

REGISTRAR

Sister M. Columba Kavanagh, RSHM

M.S.L.S., St. John's University, New York

M.A. (candidate) DePaul University, Chicago, Ill.

B.A., Marymount, Tarrytown, N. Y.

COUNSELOR

Sister Kathleen Kelleher, M.S.L.S.

B.S., Marymount College, Tarrytown; M.S.L.S., Catholic
University of America

LIBRARIAN

Fern L. Kellmeyer, B.Ed.

B.Ed., University of Miami

PHYSICAL EDUCATION

Mary Kay Kelly, M.Ed.

B.A., University of Wyoming; M.Ed., Florida Atlantic University

SOCIAL SCIENCES

Ellen F. Koser, B.A.

B.A., Swarthmore College; Diploma from Pierce Business College

SECRETARIAL SCIENCE

Donald J. Kusnir, M.Ed.

B.S., Youngstown State University; M.Ed., Florida
Atlantic University

BUSINESS ADMINISTRATION

Mary McNelis, M.S., M.A.

B.S., M.S., St. John's University; M.A., Adelphi University
DRAMA

William T. Manikas, M.A.

B.A., Boston University; M.A., Colgate University
HISTORY

Stafford M. Mooney, M.A.

F.A., M.A., Xavier University, Cincinnati, Ohio
CHAIRMAN, Division of History & Human Behavior
History and Political Science

Joan Moseley, M.A.

B.S. Simmons College; M.A., Harvard University
SOCIAL SCIENCES

Norman Park, B.A.

B.A., University of Pittsburgh
ACTING DIRECTOR OF PUBLICATIONS

Faye Pratt, M.Ed.

B.S. Rider College; M.Ed., St. Lawrence University;
Graduate Study: Syracuse University
BUSINESS, SECRETARIAL SCIENCE, COUNSELOR

Ernest J. Ranspach, M.F.A.

B.S., University of Michigan; M.F.A., Wayne State University
CHAIRMAN, Division of Fine Arts
ART

Kathleen F. Rathbun, M.S.

B.S., M.S., Elmira College
MATHEMATICS

Emma B. Resides

Studied at Ottawa University, Pratt Institute and Northwestern
University
MERCHANDISING

Sister Maura Scanlan, M.A.

B.A., Marymount College; M.A., Manhattan College
ENGLISH

Mary C. Schack, M.S.

B.S., St. Francis College; M.S., University of Miami
NATURAL SCIENCES

Sue Ellen Smith, B.S.

B.S., Atlantic Christian College
DIRECTOR OF STUDENT ACTIVITIES

Justin Steurer, Ph.D.

B.A., St. Mary's Seminary, Baltimore; M.A., Ph.D.,
 Catholic University of America; Postgraduate study:
 Fordham University, Oriel College, Oxford
ACADEMIC DEAN
THEOLOGY

Jay J. Stewart, Ph.D.

B.A., M.A., University of Kansas; Ph.D. Ohio State
 University
CHAIRMAN, Division of Natural Science and Mathematics
CHEMISTRY

Olive Vohs, B.S. (candidate)

B.S. (candidate) Florida Atlantic University
DIRECTOR OF FINANCIAL AID

Diane M. Wands, A.A.

A.A., Marymount Florida
ADMISSIONS COUNSELOR

James P. Weldon, M.A.

B.A., M.A., University of Kentucky
HISTORY

Carol J. Wershoven, M.Ed.

B.A., M.Ed., Florida Atlantic University
 Graduate Study, Oxford
CHAIRMAN, Literature & Languages Division
ENGLISH

William Wixted, Ph.D.

B.A., St. Joseph's College; M.A., Ph.D., Fordham University
PHILOSOPHY

Dawn Wright

Elizabeth Mack School for Drama, Kobeloff Ballet School,
Armour Ballet Conservatory
MODERN DANCE

COLLEGE NURSE:

Mrs. Willene Peak, R.N. (day nurse)

Mrs. Ann Renfro (night nurse)

RESIDENCE HALL DIRECTORS:

Mrs. Helen Bush

Mrs. Ruth Schultz

1971-72 Academic Calendar

- August 24, 1971 Freshmen arrive on campus
- August 25 Freshmen Orientation and Registration Instruction
- August 26 Freshmen Registration. Sophomores Arrive on campus
- August 27 Sophomore Instruction and Registration
- August 30 Classes begin
- September 6 Labor Day (No Classes)
- September 16 Last Day to drop a course with a "W".
Last Day to make up an Incomplete given in the Spring semester.
- October 6 Last day Freshmen may drop a course with a
"WP" or "WF"
- October 20 First Block ends
- October 21 Freshmen register for second block.

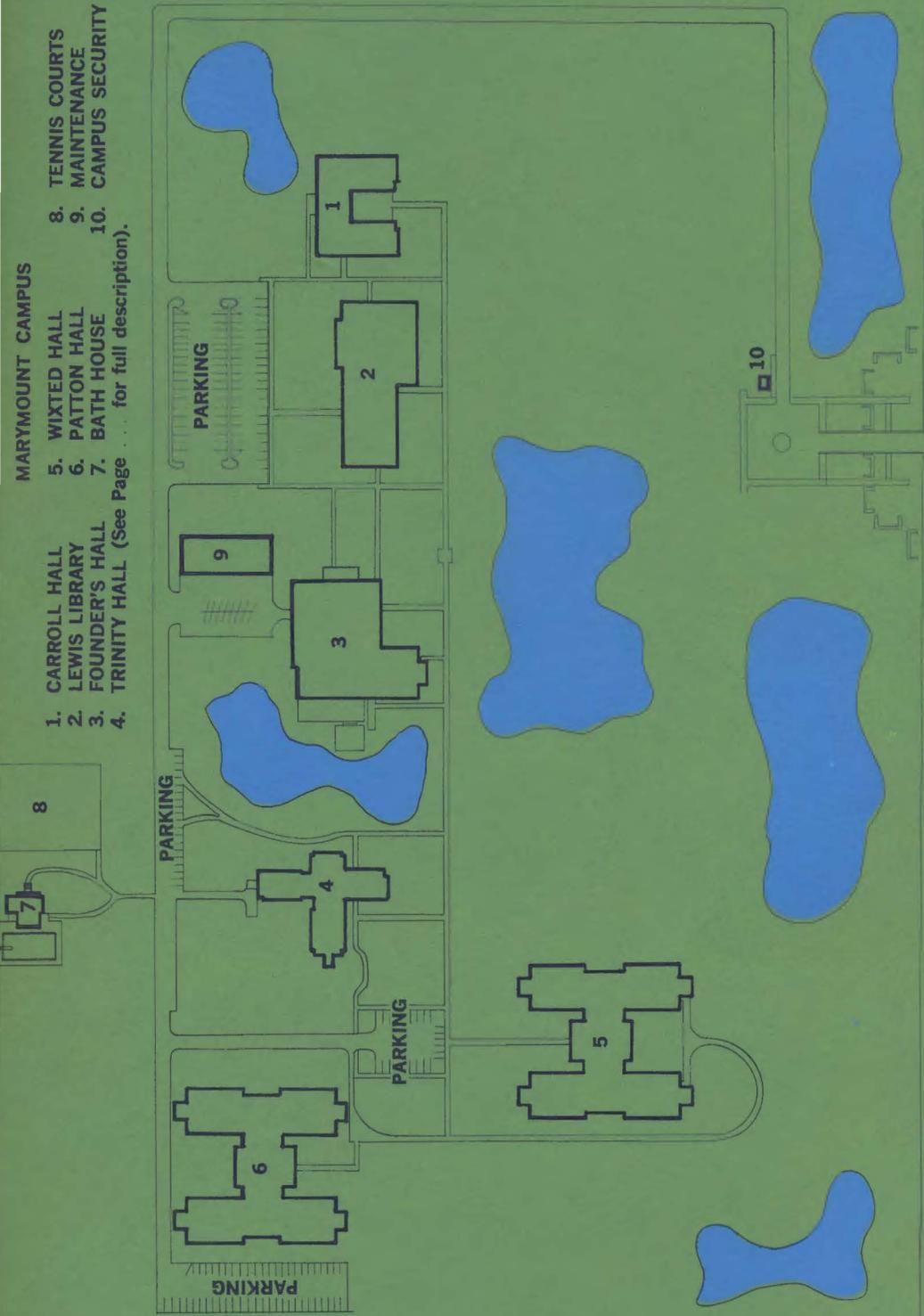
- October 22 Second Block Begins.
- November 4 Honors Convocation
- November 9 Last day Freshmen may drop a course with a "W" and
make up an Incomplete given in the the first block.
- November 23 Thanksgiving recess begins after last class
- November 28 Students return to campus
- November 29 Classes Resume
- December 3 . Last day Freshmen and Sophomores may drop a course
with a "WP" or "WF".
- December 13-17 Exam week for Sophomores.
- December 17 2nd block Ends
- December 17 Christmas vacation begins after final class.
- January 16 Students return to campus.
- January 17 Freshmen register for 3rd block. Sophomores register
for second semester.
- January 18 Classes begin
- February 3 Last Day to drop a course with a "W".
Last day to make up an Incomplete given in the first semester or
or second block.
- February 19-21 Parents' Weekend. (No Classes Monday).
- February 25 Last day Freshmen may drop a course with a "WP"
or "WF".
- March 10 Third Block Ends.
- March 13 Freshmen register for fourth block.
- March 14 Fourth Block begins.
- March 22 Honors Convocation
- March 29 Last day Freshmen may drop a course with a "W".
and remove an Incomplete given in the 3rd block. Easter Recess
begins after last class.
- April 9 Students return to campus.
- April 10 Classes Resume.
- April 28 Last day Freshmen and Sophomores may drop a course
with a "WP" or "WF".
- May 8-12 Exam week for Sophomores. Fourth Block Ends.
- May 14 Graduation

Index

Academic Programs	7
Accreditation	4
Administration	53
Admissions	23
Attendance	13
Business Programs	47
Calendar	62
Convocations	11
Facilities	3
Faculty	57
Finances	25
Grading	13-14
Health Program	20
History & Human Behavior	35
History of the College	1
Honors	15
Humanities	33
Liberal Arts Program	8
Loans	31
Location	3
Natural Science and Mathematics	35,45
Physical Education	47
Probation	12
Residence Halls	20
Scholarships	29
Student Life	19
The Marymount Idea	2
Theology and Philosophy at Marymount	34,41
Transfer Students	24
Tuition & Fees	26
Withdrawal from College	16

MARYMOUNT CAMPUS

- 1. CARROLL HALL
- 2. LEWIS LIBRARY
- 3. FOUNDER'S HALL
- 4. TRINITY HALL (See Page ... for full description).
- 5. WIXTED HALL
- 6. PATTON HALL
- 7. BATH HOUSE
- 8. TENNIS COURTS
- 9. MAINTENANCE
- 10. CAMPUS SECURITY



MILITARY TRAIL

MARYMOUNT COLLEGE
Boca Raton, Florida 33432

Non Profit Organization

U. S. POSTAGE
.01 $\frac{1}{4}$ Cts. Paid
BULK RATE
Permit No. 23
Boca Raton, Florida



**MARYMOUNT COLLEGE
OF FLORIDA**

1974-76

Marymount College
of Florida
Boca Raton, Florida 33432

Marymount College is an independent, co-educational college offering two-year Associate in Arts degrees in liberal arts and business. Four-year baccalaureate programs are offered through the Wilmington College Upper Division Extension on the Marymount campus.

VISITORS:

We invite you to visit us at your convenience by calling our Admissions Office, at (305) 395-4301.

MARYMOUNT COLLEGE

Boca Raton, Florida



TABLE OF CONTENTS

I. The College.....	6
II. Student Life.....	10
III. Admissions	13
IV. Finances.....	15
V. Academic Programs.....	21
VI. Academic Information.....	27
VII. Course Descriptions.....	29
VIII. Administration and Faculty.....	44

Upper Division

I. Administration and Faculty.....	52
II. Academic Programs.....	54
III. Academic Information.....	62
IV. Course Descriptions.....	68
V. Academic Calendar	76

Accreditation and Membership

Marymount College is accredited by the
Southern Association of Colleges and Schools
and holds membership in:

American Association of Collegiate Registrars
and Admissions Officers

American Council on Education

American Conference of Academic Deans

American Library Association

Association of College Admissions Counselors

Association for Higher Education

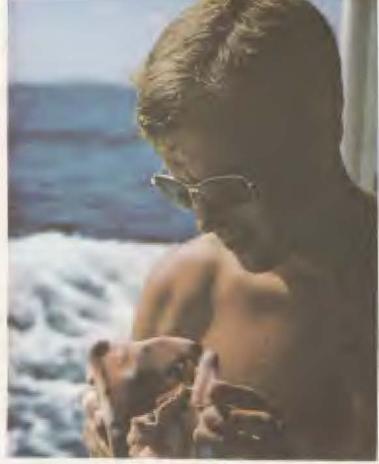
College Entrance Examination Board

Florida Association of Colleges and Universities

Florida Personnel and Guidance Association

National Association of Women Deans and Counselors

Southeastern College Art Conference





The College

LOCATION

Marymount College is located in Boca Raton, on Florida's famous "Gold Coast" approximately forty miles north of Miami. Ft. Lauderdale is twenty miles to the south and Palm Beach is twenty miles north. Boca Raton is a city of 30,000, the second largest in Palm Beach County. The college is five miles from the town and the beach. Florida Atlantic University, an upper-division State university is just minutes away. Marymount is easily accessible by car from the Sunshine State Parkway and from U.S. 1 and A1A. It is serviced by the major airports of Miami, Ft. Lauderdale, and West Palm Beach.

HISTORY

Marymount College was founded in 1963 by the Religious of the Sacred Heart of Mary, an Order which conducts other Marymount Schools and Colleges throughout the world. In December 1971, the Board of Trustees announced an affiliation between Marymount and Wilmington College in New Castle, Delaware. The control of the College was transferred to an independent Board, and it continues to operate as a private, co-educational, non-denominational College open to students of every race, creed, and nationality. The five-hundred resident students come from over thirty states and sixteen foreign countries.

AFFILIATION

The unique affiliation with Wilmington College, a private, four-year, co-educational institution, permits students to spend an exchange semester or more at either campus. Wilmington College conducts an upper division program at the Boca Raton campus for juniors and seniors from Wilmington in Delaware, for transfer students from other colleges and for Marymount graduates who wish to continue their studies on this campus. All two-year programs transfer automatically into the four-year programs. Wilmington students may spend a semester or more at the Boca Raton campus, and Marymount students may spend time at the Delaware Campus, located in New Castle, which is in the heart of the historic Delaware Valley, midway between the cities of New York and Washington, D.C.

CAMPUS

The 122 acre campus is landscaped with a variety of tropical and semi-tropical plants and trees, including the swaying palms and stately pines. Five artificial lakes reflect the natural beauty of the setting and the harmonious design of the architecture. The campus is bordered by a golf course to the south and wooded tracts on the north, east and west.

All buildings have been constructed since 1963 and are, therefore, thoroughly modern and completely air-conditioned.

CARROLL HALL is the academic building providing classrooms, labs, art studios and faculty offices. It is a two-story structure with all rooms opening onto a scenic courtyard.

FOUNDERS' HALL houses the dining room, auditorium, business offices, Student Union, and Student Rathskeller.

LEWIS LIBRARY, built in 1969, serves as a total learning resources center. The collection is planned to reach 50,000 volumes and is supplemented by slides, records, tapes, filmstrips and a dial-access system to produce an outstanding collection of audio-visual materials. The building also houses a theatre, academic and admissions offices.

PATTON HALL houses two hundred students in attractive two-student rooms. Four wings, each housing fifty students, help provide a better experience of group living with personal responsibility. As in Trinity Hall, all residence halls are equipped with their own lounges, laundries, recreation areas and resident proctor rooms.

TRINITY HALL, a three-story residence hall accommodating one hundred and twenty students, contains lounges, laundries, recreation areas, student personnel offices, chapel, and the resident proctor's apartment and office.

WIXTED HALL, constructed in 1967, is an exact duplicate of Patton Hall in floor plan. Its brightly colored lobby is a popular spot for parties and informal get-togethers.

ATHLETIC FACILITIES include an outdoor Olympic-size pool, heated for year-round use; tennis courts; basketball court; soccer, baseball and football fields; space for archery, gymnastics, fencing, volleyball, and similar sports. Golf, riding and bowling are available close by.





Philosophy of Marymount College

Marymount's purpose is to promote the development of each student's intellectual, social, emotional, physical, and spiritual capabilities. Capabilities differ, and therefore goals and achievements will differ among students. But Marymount will have realized its purpose if each student comes to recognize and appreciate his or her own potential and has the knowledge, skills, and motivation to strive to live up to it.

Marymount believes in offering students programs and courses that are career oriented so that they will have the competence and confidence to assume a useful and rewarding role in their society. But it believes in offering these practical programs in environment (both physical and psychological) which is conducive to reflection and personal growth. The College is small by design; the faculty and administration are interested in the individual. Marymount welcomes the student who is average in terms of academic rank and recognizes his need for personal interest and extra motivation. Its purpose is to provide to any student who sincerely wants a good education, the opportunity, the instruction, and the supportive services to help him realize his goal.

As an institution of higher learning, it strives to provide academic programs that are meaningful, stimulating and humanizing in preparation for living in a complex world. The College is primarily a residential one and not only attempts to create an environment in which the values of group living and sharing are recognized and learned, but also encourages the development of social concern and a sensitivity toward human dignity and the worth of each person.

Student Life

Every phase of college life provides a learning situation wherein the student is guided toward wise decision making. While the college gives primary emphasis to formal learning through instruction and study, it clearly recognizes that the student has many other needs — personal and social — for which it must make provision. To serve these needs, the college offers a program of student services.

The student has ready access to educational and vocational guidance. Student organizations covering a wide range of interests offer the opportunity to develop many talents and skills. By participating in these activities, the student is exposed to situations that challenge initiative and leadership.

Within the orbit of student services are the offices of the Dean of Students, Director of Resident Life, Guidance Counselor, and the Health personnel.

COUNSELING

Counseling at Marymount College aims to further the total development of each individual student. This accent on the individual implies a very definite interest in all phases of the life of the student whose welfare — academic and social — is of primary concern. Upon arrival, each student is assigned a faculty advisor who helps him choose his program of studies and meets with him regularly during the year to evaluate progress and discuss any problem related to adjusting to college life. In addition, students are encouraged to consult individual instructors, the residence hall counseling personnel, the professionally trained guidance and counseling staffs and the Dean of Students concerning any problems.

ORIENTATION

To help the student adjust to college life with as much ease as possible, the period of orientation will be attended to with the assistance of the student personnel staff and a group of upperclassmen. This orientation will familiarize the new student with Marymount's spirit as seen in its policies, and its operation as seen in its organizational procedures. It also gives the college an opportunity to know its students' needs and difficulties and to determine how it can assist them.

RESIDENCE HALLS

The three residence halls, Trinity, Patton, and Wixted Halls, provide full living accommodations for 500 students. The men's and women's halls each provide adequate facilities for entertaining guests, relaxing with friends, and doing routine chores (laundry, ironing, etc.) A linen service provides sheets and towels on a weekly basis. Each double room contains two Hollywood beds, two desks, chairs, bureaus, closets, bookcases, and a washbasin and medicine chest. All room accessories (drapes, rugs, bedspreads, lamps, etc.) are provided by the student. Space for discussion groups or study groups is also available, as are telephones, television, games, full kitchens, and just-chatting corners. New students are assigned to rooms and roommates by the Dean of Students who will make any adjustments. Returning students choose their own rooms and roommates. Through the co-operative efforts of all, a living environment rich with the joys of friendship and of sharing with others will add a new dimension to the learning experience.

Students living in college housing are subject to the disciplinary regulations published in the Student Handbook distributed at the beginning of the college year. All unmarried students under 21 years of age (except those living at home with their own families) are required to live on campus.

HEALTH PROGRAM

The objective of the student health program is to make students aware of the importance and advantage of good mental and physical health so they may achieve the utmost of their pursuit of social and intellectual excellence. The college nurse works in conjunction with the community medical services to provide adequate health care. The aim of this service is to care for the immediate health of the individual student, and to develop in all students proper habits of living. It includes medical examinations, treatment for minor

ailments in the college infirmary, advice and guidance in matters affecting health and, with the cooperation of the physical education staff, the supervision of organized physical activities.

A complete report from a physician is required of all students at the beginning of the first year. This report must be completed and returned to the Dean of Students before the student registers.

STUDENT ACTIVITIES

An expanding program of activities complements the academic program. The student chooses those activities which will contribute most to enjoyment and growth — student government, modern dance, intra-mural sports, choral club, drama, newspaper, yearbook, etc.

The College sponsors a number of cultural activities available to the local community as well as to the students. These include prominent lecturers, musicians, dancers, and actors who perform singly or in groups. Art exhibits by professionals or by students are frequently held on campus.

There is a variety of student social activities: beach parties, dances, folk festivals, films, pool parties, physical education play days, inter-collegiate and intra-mural sports, award dinners, dramatic productions, picnics, and cabarets.

Marymount's location permits students to take advantage of the cultural offerings of nearby Palm Beach, Fort Lauderdale, and Miami. They may visit art galleries, attend symphony concerts, hear distinguished lecturers, enjoy fine performances of opera and ballet. Whatever the student's interest, from fine arts to professional football or gourmet dining, all can be found in Boca Raton and surrounding areas.

ATHLETICS

The varsity athletic program includes intercollegiate soccer, basketball, tennis, and golf. The girls' tennis team has held the State title for several years.

Students who do not participate in varsity sports are encouraged to participate in the intra-mural sports program. Teams are organized in football, soccer, basketball, volleyball and softball; other sports' activities include archery, fencing, riding, swimming, bowling, and gymnastics.

GENERAL REGULATIONS

Because Marymount is a private college, our philosophy makes serious demands on the faculty, the staff and the students. Mature behavior is our goal, and the responsibility for this behavior is borne by the individual. We expect our students to understand our goal and to work with us to achieve it in all phases of campus life. In some areas of responsibility, the college is the chief agent and these responsibilities will be met by the administration. Included in this is the enforcement of the laws of the nation and the State of Florida in regard to drugs and alcohol.

More specific regulations concerning student residence, and other areas touching the common good and the individual good are published in the Student Handbook. Students are held responsible for these regulations and are expected to aid in the protection of the rights and duties of self, peers, school and parents.

Admissions

Marymount College welcomes the applications of young men and women of every race, color, and creed who desire the type of education which will enrich their lives personally and equip them with those skills which will enable them to embark on successful careers or professions.

The college seeks a diversified student body and encourages applicants of widely different backgrounds, aptitudes, and interests. In addition to considering the academic record, the Admissions Committee relies heavily upon the recommendation of the guidance counselor or principal as to the applicant's sincere desire to attend Marymount, and his or her capacity to benefit from the programs and services offered. The College recognizes the effect of determination and motivation on a student's performance in college and is anxious to give each individual a chance to prove himself.

All candidates must be graduates of a recognized high school or must present some formal evidence of completing high school requirements such as the G.E.D. (General Equivalency Diploma). Exception is made for outstanding high school students whose counselors recommend them for Early Admission at the end of their junior year.

All applicants are encouraged to take the S.A.T. of the College Entrance Examination Board (or the A.C.T.). These scores are used for placement mainly. There are no cut-off points established for admission purposes. Information about the S.A.T. may be obtained from Box 592, Princeton, N.J.

PROCEDURE:

1. Complete the application form and send it to the Admissions Office with the fee of \$20.
2. Ask your school counselor to send a transcript of your grades and a letter of recommendation directly to the Admissions Office.
3. Arrange to have your test scores sent to the college.
4. The College will notify each applicant as soon as the transcript and recommendation are on file. Upon notification of acceptance, a deposit of \$100 is requested of day students, and a deposit of \$200 is asked of resident students to reserve a place in the class. These deposits are non-refundable but are credited to the student's account.
5. Final acceptance is confirmed when the college receives the final transcript confirming graduation from high school and a medical report signed by the family physician. These reports are filed during the summer before entrance to college.

TRANSFER STUDENTS

Transfer students are welcome at Marymount, and every effort is made to make their transfer of credit as easy as possible. Transfer students should follow the general admission procedures outlined above, and request official transcripts from the college (or colleges) they attended, as well as the recommendation of the Dean of Students. A special form for the Dean's recommendation will be sent to the transfer applicant as soon as he files his

application. In general, full credit will be given for all work completed satisfactorily at other accredited colleges.

Transfer students who will have completed 60 credits at the time of their entrance should apply to the upper division through the Marymount Admissions Office. Upper division courses are listed in the back of this catalog.

FOREIGN STUDENTS

Marymount is proud of the international flavor of its student body and welcomes students from other nations. Since all classes and lectures are conducted in English, however, it is essential that foreign students be fluent in English before their arrival on campus. They must be able to express their thoughts clearly in both spoken and written English. Proficiency in English must be certified by taking the Test of English as a Foreign Language (TOEFL) which is administered by the College Entrance Examination Board, or by taking an English test at the American Consulate in their native country. Students may also arrange to be interviewed by a representative of the Institute of International Education by writing to I.I.E., 809 United Nations Plaza, N.Y.C. 10017. Students admitted to the United States on a student visa must be full-time students and may not engage in off-campus employment without the written permission of the U.S. Immigration authorities.

ADVANCED PLACEMENT AND C.L.E.P.

Marymount College participates in the Advanced Placement Program of the College Entrance Examination Board and grants credit for knowledge and skills acquired outside of formal classroom experience. High school students who have taken Advancement Placement tests and scored 3 or better may earn both credit and placement in a higher level course. Veterans, mature students, those who have learned "on the own" may earn college credit by taking the tests of the College Level Examination Program. A student may earn up to 30 credits from the General Examinations and meet the requirements of freshman year. Testing information may be obtained by writing: C.L.E.P., Box 1821, Princeton, N.J. 08540.

Finances

FINANCIAL REGULATIONS

All financial obligations or financial arrangements must be completed before the student registers. As the college incurs many expenses of a continuing nature, such as salaries and maintenance, it is essential that the annual income from fees be assured in order to plan and maintain these services over the entire year. For this reason it is understood that students are enrolled for the entire academic year or such portion as remains after the date of entrance. The fact that fees are paid in two or more installments does not constitute a fractional contract.

All financial obligations must be satisfied before semester grade reports or transcripts of credit will be released. ALL STATEMENTS AS RECEIVED ARE DUE AND PAYABLE IN FULL ON OR BEFORE THE DATE SHOWN ON THE STATEMENT.

REFUND POLICY

The College reserves the right to dismiss any student who fails to meet the required standard of scholarship and to dismiss or suspend any student for violation of the rules of the College or for any other reasonable cause. In view of the foregoing and since the College must make its financial commitments for the entire academic year, no reduction or refund of fees will be made because of the absence, withdrawal, transfer, dismissal, or suspension of a student.

TUITION AND FEES

Tuition.....	\$1,900	a year
Room and board.....	<u>1,500</u>	a year
	3,400	Total

PAYMENT OF FEES

A parent may elect to make a single payment for the entire academic year, as follows:

Dormitory Student

Reservation deposit.....	200	
Balance due.....	<u>3,200</u>	
	3,400	Total

Day Student

Reservation Deposit	\$ 100	
Balance Due.....	<u>1,800</u>	
	1900	Total

For those electing a two-payment plan, the schedule is as follows:

Dormitory Student

Reservation Deposit	\$ 200	
Payment Before First Semester	1,800	
Payment Before Second semester	<u>1,500</u>	
		3,500 Total

Day Student

Reservation Deposit	\$ 100	
Payment Before First semester	1,150	
Payment Before Second semester	<u>700</u>	
		1,950 Total

NOTE: The two-payment plan fee is waived for those students receiving Federal Government assistance and for those on College Work/Study grants.

PART TIME STUDENTS

Tuition	\$60 per credit hour
(Part-time students may not register for more than 9 hours)	

APPLIED MUSIC

Piano, organ, vocal	\$200 per semester
(Fourteen one-hour lessons per semester. Students who register for applied music are liable for fees for the entire semester.)	

AVIATION: Flight Training Option

Students involved in the Flight Training Option are not required to obtain their pilot ratings (private, commercial, instrument) prior to completing the program. However, flight students are required to successfully pass the FAA written examinations for each of these three ratings to receive full credit for the four semesters of Ground School.

Flight Training is conducted in conjunction with Boca-Air, an FAA-approved Flight School at Boca Raton Airport near the Marymount campus. Outlined below is a reasonable estimate of the costs involved as a student progresses through his private, commercial and instrument ratings:

PRIVATE

Minimum FAA Requirements	40 hours
Average Time Required	45 hours
Approximate Cost:	
25 hours dual @ \$23/hr)	\$575
20 hours solo @ \$13/hr)	<u>260</u>
Total	\$835

COMMERCIAL

Minimum FAA Requirements	250 hours*
*Includes accumulated flight time logged for private pilot license.	
Approximate Cost:	
50 hrs. ground trainer @ \$23/hr)	\$1,150
50 hrs. dual @ \$23/hr)	1,150
110 hrs. solo (@ \$13/hr)	<u>1,430</u>
Total	\$3,730

INSTRUMENT

Minimum FAA Requirements	40 hours
Approximate Cost:	
20 hrs. dual (@ \$23/hr)	\$460
20 hrs. Simulator (@ \$23/hr)	<u>460</u>
Total	\$920

GRADUATION FEE

For those taking part in Commencement	\$50
For graduates not taking part in Commencement	25

PRIVATE ROOMS

All rooms in the residence halls are double rooms; when space is available, a student requesting to live alone in a double room will be charged an additional \$300 a semester.

BOOKS

Textbooks may be purchased in the Campus Bookstore on a cash basis only. Other school and personal supplies are available there.

STUDENT INSURANCE

The College has incorporated a group plan for academic insurance.

LATE REGISTRATION

Approval must be obtained from the Academic Dean in all cases of late registration. A fee of \$10 will be charged for late registration.

LAUNDRY

Linens are provided on a rental basis from a local laundry for approximately \$40.00 per year. Payment is made by the student directly to the rental firm.

MEALS

Nineteen meals are served each week except during Thanksgiving, Christmas and Easter vacations. All residence halls and dining facilities are closed during vacation periods.

DORMITORY MAINTENANCE

Certain regulations and rules exist relative to hanging pictures on walls, taping bulletins or other objects to walls, and other measures designed to maintain the appearance of the residence halls. Students will be held responsible for unwarranted damage to rooms and will be billed the cost of necessary repairs.

AUTOMOBILES

Students may have their own automobiles on campus provided they are registered in the office of the Dean of Students. A \$5.00 registration fee is charged.

WITHDRAWAL

Notification of withdrawal for any reason must be made to the Registrar's office by filing the Formal Request for Withdrawal form.

CHECK CASHING SERVICE

The College will cash students' personal checks at the College bank. Checks returned by the bank for any reason will be assessed at \$2.50 per check service charge to be paid by the student cashing the check. Several banks in Boca Raton welcome student accounts.

NOTICE: The College reserves the right to change, upon reasonable notice, any of the fees printed in this catalog.

FINANCIAL AID AND SCHOLARSHIPS

Marymount College participates in the financial aid programs sponsored by the Federal Government. The purpose of these programs is to supplement the resources of the student and his family in order to give needy students the opportunity of obtaining a higher education. Applicants for financial aid are urged to apply early since funds are limited. Financial aid is generally awarded in a combination of loan, employment, and grant.

NATIONAL DIRECT STUDENT LOAN

To be eligible for a National Direct Student Loan, a student must demonstrate financial need and carry an academic workload of six or more credits. Repayment of the loan begins nine months after the student ceases to be at least a half-time student.

WORK-STUDY PROGRAM

Those students who demonstrate great financial need and carry an academic workload of six or more credits are eligible to participate in the Work-Study Program. Students are provided with employment on or off campus, salary is dependent upon the type of work performed.

SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANTS

The SEOG grant is given to students who are of exceptional financial need and who should not, but for this grant, be financially able to attend the college. Students must take an academic workload of six or more credits. Grants range from \$200, to \$1,000 a year depending on need.

BASIC EDUCATIONAL OPPORTUNITY GRANT PROGRAM

The BEOG program is a Federal aid program designed to provide financial assistance to those who are in need. The amount of the grant is based on family contribution. Federal funds actually available, and the cost of your education, since the grant cannot exceed one half that cost. The "Application for Determination of Family Contribution" is available from the financial aid office at Marymount.

GUARANTEED STUDENT LOAN PROGRAM

The Guaranteed Student Loan is available through most banking institutions. Contact your local bank in the state in which you reside for the necessary loan forms. Submit the forms to Marymount College for verification of attendance and financial need. Repayment begins after you graduate.

FLORIDA STUDENT LOAN

These long-term loans are for Florida residents. Repayment begins within four months following completion or termination of education. Maximum loan is \$1,200 per academic year.

TUITION LOAN PLANS

Parents who prefer to meet educational expenses out of monthly income may do so through the programs of one of the following educational loan companies:

College Aid Plan, Inc.
1030 E. Jefferson Blvd.
South Bend, Ind. 46624

The Tuition Plan, Inc.
575 Madison Avenue
New York, N.Y. 10022

SCHOLARSHIPS

Scholarships are awarded to candidates who show exceptional academic promise and excellent achievement. Winners receive recognition at the College Honors Convocation. The stipend attached to the scholarship depends upon the winner's financial need and continuation of scholarships is subject to continued satisfactory academic achievement.

GRANTS

Grants are awarded primarily on the basis of financial need rather than scholastic excellence. Their amount is based upon demonstrated need as determined by the Parents' Confidential Statement and may range from partial to full tuition. Their continuance depends upon the student's remaining in good standing academically and socially.

CAMPUS EMPLOYMENT

Work opportunities exist in the college library, bookstore, offices, residence halls, and cafeteria. Such employment is assigned first to students in need of financial aid who have filed an application with the Financial Aid office.

Some federal funding is available through the College Work/Study program for students who can demonstrate exceptional need.

VETERANS' BENEFITS

Marymount is approved for those eligible to receive funds for education from the Veterans' Administration. The same is true for those receiving aid from Social Security. Students should check with these agencies to determine their benefits.

STATE OF FLORIDA TEACHER SCHOLARSHIPS

The State of Florida offers a number of scholarship loans for Florida residents who are planning to teach in Florida. Competitive examinations for these awards are held twice a year under the direction of the local Superintendent of Schools.

FINANCIAL AID AND SCHOLARSHIP APPLICATION PROCEDURE

1. File an application for admission indicating you are seeking financial aid or requesting a Scholarship. The Financial Aid application and Parents' Confidential Statement will be sent to you. Requests will not be considered unless an application for admission is on file.
2. File the P.C.S. with the College Scholarship Service in Princeton, N.J. as early as possible, asking that the financial need analysis be sent to Marymount.
3. Return the Marymount Financial Aid application to the Financial Aid office at the college.
4. Check to be sure your credentials are sent to the Admissions Office since no aid awards can be made until a student has been officially accepted.

RENEWAL OF SCHOLARSHIPS AND FINANCIAL AID

Students who wish to have their scholarships and financial aid renewed for the following year must apply in writing to the Financial Aid office and must file an updated Parents' Confidential Statement. They must be in good standing academically and socially.

Academic Programs

The academic programs are planned so as to give every student a sound foundation in the major areas of knowledge and an opportunity to concentrate on one specific field if he so desires. Thus, a liberal arts core is part of each major and it gives the student basic courses in Communications, Arts and Humanities, Social and Behavioral Science, and Natural Science. The individual majors add specific required courses and a certain number of electives to allow the student freedom to explore other fields and satisfy particular interests and needs.

For the student who has not made a firm decision about a major, the General Studies program is designed to meet the requirements for an A.A. degree and prepare him for transfer into any major in the third and fourth year.

For the student who does not wish to earn a degree but is taking a full-time program for personal enrichment, a Certificate Program has been developed. This program requires only that the student successfully pass sixty credit hours. This provides the opportunity to build an individual course of study.

LIBERAL ARTS DIVISION

In the Liberal Arts Division the following A.A. Degree programs are offered:

Art
 General Studies
 Pre-school Education
 Theatre Arts

CORE CURRICULUM — Liberal Arts Programs

The following courses are required in *all* liberal arts majors:

Communication Skills: 9 semester hours

English Composition	6
Effective Speech	3

Arts and Humanities: 12 semester hours

General Literature	3
Fine or Performing Arts Elective	3
Introduction to Philosophy	3
Liberal Arts Elective (Literature, Language, Philosophy, etc.)	3

Social and Behavioral Science: 12 semester hours

History and/or Government Electives	6
Introduction to Psychology	3
Introduction to Sociology	3

Natural Science and Mathematics: 9 semester hours

Science Electives	6
Mathematics Elective	<u>3</u>
Total Semester Hours	42

A.A. Degree Requirements:

ART

Core Curriculum	42
Drawing	6
Art History	6
Studio Art Electives (painting, ceramics, sculpture, etc.)	<u>6</u>
Total Semester Hours	60

GENERAL STUDIES

Core Curriculum	42
General Studies Electives (Communications, Humanities, Social and Behavioral Science, Natural Science)	<u>18</u>
Total Semester Hours	60

PRE-SCHOOL EDUCATION

Core Curriculum (except for Intro to Sociology and only three credits in History and Science)	33
Child Growth and Development	3
Principles and Practices of Pre-school Teaching	3
Health and Nutrition	3
Community-Agency Relations and Resources	3
Readiness Activities	3
Curriculum Materials and Activities	6
Practicum in Pre-school Education	<u>6</u>
Total Semester Hours	60

THEATRE ARTS

Core Curriculum	42
Introduction to Communication Arts	3
Introduction to Motion Pictures	3
Oral Interpretation	3
Drama Workshop	3
Drama Literature	3
History of the Theatre	3
Special Project Elective (acting, producing, directing or playwriting)	<u>1 to 3</u>
Total Semester Hours	61-63

BUSINESS DIVISION

In the business Division the following A.A. Degree programs are offered:

Accounting
Aviation Management
Business Administration
Fashion Merchandising
Hotel, Motel Management
Secretarial Science

CORE CURRICULUM — Business Programs

The following courses are required in all Business Programs:

Communication Skills: 9 semester hours

English Composition 6
Effective Speech 3

Social and Behavioral Sciences: 3 semester hours

History or Behavioral Science Elective 3

Arts and Humanities: 9 semester hours

Fine or Performing Arts Elective 3
Liberal Arts Electives (literature, language,
philosophy, art, etc.) 6

Total Semester Hours 21

A.A. Degree Requirements:

ACCOUNTING

Core Curriculum 21
Economics 6
Accounting 9
Business Law 6
Statistics 6
Business Mathematics 3
Business Electives 9
Total Semester Hours 60

AVIATION MANAGEMENT

Core Curriculum (except only three
credits in Humanities) 18
Introduction to Aviation 3
Transportation Systems 3
Aviation Legislation and Regulation 3
Seminar in Aviation Management 3
Flight Theory, BAM 151 3
Introduction to Business 3
Business Mathematics 3
Accounting, BAC 101 3
Economics, BBM 211 3
Business Law, BBM 212 3
Administration of Organizations 3
Corporation Finance or Marketing 3
Electives 6
Total Semester Hours 60

AVIATION MANAGEMENT WITH FLIGHT TRAINING

Core Curriculum (except only three credits in Humanities)	18
Introduction to Aviation	3
Transportation Systems	3
Aviation Legislation and Regulation	3
Seminar in Aviation Management	3
Flight Theory, BAM 151, 152	6
Advanced Flight Theory, BAM 251, 252	6
Introduction to Business	3
Business Mathematics	3
Accounting, BAC 101	3
Economics, BBM 211	3
Business Law, BBM 212	3
Administration of Organizations	<u>3</u>
Total Semester Hours	60

BUSINESS ADMINISTRATION

Core Curriculum	21
Accounting	9
Introduction to Business	3
Business Law	6
Economics	6
Business Mathematics	3
Data Processing	3
Business Machines	3
Typing	3
Business Elective	<u>3</u>
Total Semester Hours	60

FASHION MERCHANDISING

Core Curriculum	21
Introduction to Business	3
Business Mathematics	3
Accounting, BAC 101	3
Retailing and Fashion Retailing	6
Salesmanship and Advertising	6
Basic Design	3
Interior Decorating	3
Textiles and Non-textiles	6
Typing	3
Business Elective	<u>3</u>
Total Semester Hours	60

HOTEL, MOTEL, MANAGEMENT

Core Curriculum	21
Introduction to Business	3
Business Law, BBM 212	3
Business Mathematics	3
Accounting, BAC 101	3
Economics, BBM 211	3
Administration of Organizations	3
Introduction to Hotel, Motel Management	3
Twelve credits of course work listed under Hotel.	
Motel Management taken under advisement	12
Business Electives	<u>6</u>
Total Semester Hours	60

SECRETARIAL SCIENCE

Core Curriculum	21
Typing	12
Shorthand	12
Introduction to Business	3
Business Law, BBM 212	3
Accounting, BAC 101	3
Secretarial Office Practice	3
Business Machines	<u>3</u>
Total Semester Hours	60

GENERAL REGULATIONS

Academic Information

Each student is responsible for fulfilling the requirements of the program in which he is enrolled. Although assistance from advisors is always available, it is ultimately the student's responsibility to see that graduation requirements are met.

Students are required to have earned a cumulative average of 2.0 in order to be eligible for graduation. They must also meet all course requirements in their particular major. Grade points are assigned to letter grades as follows.

A— 4.0	Excellent
B— 3.0	Above average
C— 2.0	Satisfactory
D— 1.0	Passing
F— 0	Failing
XF— 0	Failure due to excessive absences
WP— 0	Withdrew Passing
WF— 0	Withdrew Failing

A grade of Incomplete is recorded when course requirements are not met through some legitimate excuse. It is the responsibility of the student to arrange with the instructor the terms by which the incomplete may be removed within two weeks of the beginning of the following semester. Incomplete grades not removed by that time become F.

STUDENT CLASSIFICATION

A student is considered a freshman until he has completed at least 30 semester credit hours.

A student is considered a sophomore until he has completed at least 60 semester credit hours.

Students with more than 60 credit hours are enrolled in the Wilmington College Extension of the Marymount campus and are subject to the rules and regulations of Wilmington College.

Requests for a change of program must be made by filing a request through the Office of the Recorder and obtaining the approval of the Academic Dean.

Requests to add or withdraw from a course must be made in writing through the office of the Recorder. Courses may be added or dropped without penalty during the first two weeks of a semester. After this period, the grade will be recorded as WP or WF at the discretion of the instructor. During the last two weeks of classes (prior to the final examination) all withdrawals will be recorded as F.

When an announced course is not registered for by a sufficient number of students, it may be withdrawn.

No student may register for more than seventeen semester hours without the approval of the academic advisor and Academic Dean. Students exceeding seventeen hours will be charged the current per credit rate for the extra hours.

In addition to the regularly scheduled courses, students who qualify may register for an Independent Study course. This may be done only with the permission of the instructor and the prior authorizations of the Academic Dean and Department Chairman.

Students wishing to attend summer school at institutions other than Marymount or Wilmington Colleges must obtain prior written approval from the Academic Dean.

Students who lack no more than six semester hours of credit for graduation may make up the credits during the summer following their final semester and may participate in the graduation ceremony with their class.

All required courses must be repeated if failed. If a student passes a failed course when repeated, only the passing grade will be used in computing his academic average. The F grade will continue to appear on the transcript but will not be used in computing the cumulative index.

Instructors will announce their own class attendance policies at the beginning of each term. Students are expected to meet the attendance requirements prescribed by their instructors as a requirement for satisfactorily completing the course.

ACADEMIC PROBATION AND DISMISSAL

A student who does not maintain satisfactory standing (normally a 2.0 average) will be placed on academic probation. A student who fails to remove academic probation in the succeeding term is subject to dismissal. Any student whose average in any one term is such as to make the achievement of a satisfactory cumulative average improbable is subject to dismissal without prior probationary status.

A student on academic probation is ineligible to serve as a Student Government officer.

The Office of the Academic Dean regularly evaluates student progress and decides the terms of probation which will be most helpful to the individual student. No two students are alike so the terms of probation may differ. Probation may involve restriction of the student's off-campus privileges, remedial course work, regular conferences with a counselor, or even a request that the student withdraw for a semester.

The College reserves the right to dismiss any student whose conduct is undesirable or considered to be harmful to the reputation of the college or to the welfare of its students, or whose attitudes and behavior are opposed to the philosophy and goals of the college as outlined in this catalog.

Course Descriptions

DIVISION OF LIBERAL ARTS

VISUAL ARTS

ART 101-102 ART HISTORY (3) (3)

A survey of the visual arts as they developed from prehistoric times up to and including the artists of today.

ART 103-113 DRAWING (3) (3)

An introduction to drawing with many materials; using still life, live models, and compositions evolved from personal images. Four studio hours a week.

ART 223-233 ADVANCED DRAWING (3) (3)

Advanced concepts of form and design are developed from the model and from imagination. Four studio hours a week.

ART 104-114 PAINTING (3) (3)

A studio course in painting including study of the various tools and techniques involved in creating a finished work of art. Four studio hours a week.

ART 224-234 ADVANCED PAINTING (3) (3)

Advanced composition in various media: oil, watercolors, acrylics, mixed media. Experimental techniques. Four studio hours a week.

ART 105-115 SPECIAL STUDIES (1-4) (1-4)

An independent study course offered on an individual basis including conference and studio work in an art area of the student's choice. Offered only with the consent of the instructor and Division Chairman. Hours to be arranged.

ART 106-116 SCULPTURE (3) (3)

Modeling and construction in plaster, clay, wax, plastics, metal and wood. Problems of composition, space and form. Six studio hours a week.

ART 226-236 ADVANCED SCULPTURE (3) (3)

Theory and practice of sculpture composition; molding and casting techniques. Six studio hours a week.

ART 201 BASIC DESIGN (3)

An introduction to the study of line, form, color and texture, with emphasis on organizing these elements into compositions. Four studio hours a week.

ART 202 INTERIOR DECORATING (3)

A study of furniture styles; design in room arrangement; accessories for the home; textile types, use of color, and business practices in the decorating profession. Three hours a week.

ART 203 ENVIRONMENTAL DESIGN (3)

This is an area of study that is concerned with the effect of the man-made environment upon the quality of contemporary life. Subjects touched upon will include: Interior Design, Urban Design, and Product Design. A course designed to help the students become creative participants in the shaping of their environment.

ART 205 STUDENT EXHIBITION AND SEMINAR (2)

For Art majors only. A seminar to help students to an over-view that will relate their art studies to broader knowledge. The students will produce an art exhibit complete with invitations and announcements.

ART 206 PHOTOGRAPHY (3)

An elementary course in the fundamentals of photography. Activities to include picture-taking, development, and print making.

ART 210-220 PRINTMAKING (3) (3)

Introduction to the major graphic arts: lithography, etching, dry point, woodcutting, wood-engraving, aquatint, soft ground etching, silk screening. Prerequisite: Drawing and permission of instructor. Six hours a week.

PERFORMING ARTS

THA 101-102 BASIC ACTING (3) (3)

Fundamentals of pantomime, impersonalization, characterization, movement and oral expression. Lecture and activity.

THA 105 AMERICAN MUSICAL THEATRE (3)

A study of the American Musical theatre from its beginning to the present, especially tracing the development of native theatre artists. Emphasis will be placed on production concepts in musical theatre.

THA 205 STAGECRAFT (3)

Set construction, painting and techniques of mounting and shifting stage scenery. Lecture and activity.

THA 252 DRAMA WORKSHOP (3)

Designed to introduce students to the different aspects of theatrical experience. Acting and directing on stage. Technical aspects will include scenic and lighting design, actual construction of sets, basic make-up and costume design. Two major productions and a number of showcase presentations.

THA 253 WRITING WORKSHOP (3)

The analysis of various writing formats employed in non-dramatic and dramatic media script-writing for TV, films, theatre or other presentations. Progressive writing assignments aimed at developing the student's craftsmanship and creative talents.

MUS 101 MUSIC APPRECIATION (3)

A consideration of the principal musical forms against the background of other arts. Symphony, musical drama, jazz, folk music and experimental forms.

MUS 230 APPLIED MUSIC: PIANO (1)

Private instruction in piano. May be taken each of four semesters.

MUS 231 APPLIED MUSIC: VOICE (1)
Private instruction in voice. May be taken each of four semesters.

MUS 232 APPLIED MUSIC: ORGAN (1)
Private instruction in organ. May be taken each of four semesters.

DAN 101 DANCE COMPOSITION (3)
A study of the basic principles of dance composition. Work on dance and theatre productions; explorations of spatial, rhythmic and dynamic design.

DAN 102 MODERN DANCE (3)
The use of formal structure, improvisation, encounter and chance as a means of choreographic invention and organization.

COMMUNICATION ARTS

ENG 101-102 ENGLISH COMPOSITION (3) (3)
A course in clear, effective expression which is designed to develop abilities in composition. Students study prose masterpieces and are trained in the use of library materials and preparation for the research paper.

ENG 110 EFFECTIVE SPEECH (3)
Principles and practices for meeting the speaking responsibilities of today's society.

LIT 201 GENERAL LITERATURE (3)
Introduction to the historic forms of literature and an examination of selected works.

LIT 231-232 AMERICAN LITERATURE (3) (3)
A survey of American literature from Colonial times to the present.

LIT 233 THE SHORT STORY (3)
A survey of major writers and themes in the genre.

LIT 241-242 ENGLISH LITERATURE (3) (3)
A survey of British writers from Chaucer to the present.

LIT 243 DRAMA LITERATURE (3)
A study of drama as a literary form with emphasis on major playwrights.

LIT 251 THE MODERN NOVEL (3)
A study of significant American, British and Continental novels from 1900 to 1950.

LIT 261 THE ART OF POETRY (3)
A study of the major forms of poetry in the works of selected poets.

COA 101 INTRODUCTION TO COMMUNICATION ARTS (3)
A definition and description of what is meant by "Communications" in a complex, technologically oriented society. The impact of various media on various audiences; the uses of multi-media; art, photography, television, light projections in combination with music, voice, sound effects and electronic effort.

COA 110 INTRODUCTION TO SPEECH COMMUNICATIONS (3)

Principles of selecting, developing and organizing ideas. Emphasis on audience adaptation; use of language to create meaning; effective presentation. Attention will be given to developing effective listening skills.

COA 201 INTRODUCTION TO MOTION PICTURES (3)

A course designed to create awareness of the cinema as an art form. Emphasis on a technical, aesthetic and historical understanding of the film. Films and film criticisms will be studied and discussed.

COA 205 ORAL INTERPRETATION (3)

A fundamental course devoted to the theory, methods, and practice of oral communication of different types of literature.

COA 241 PRINT JOURNALISM (3)

The gathering, selection, writing and editing of news. its sources, its processing and display. News writing will stress interest, readability, verification and style.

COA 242 BROADCAST JOURNALISM (3)

Reporting, interpretation, and editing of news in the broadcast media. Emphasis on writing copy and editing.

COA 251 HISTORY OF THE THEATRE (3)

Survey of the changes in the drama from classical to modern times.

PHILOSOPHY AND HUMANITIES

PHI 101 WHAT IS PHILOSOPHY: AN INTRODUCTION (3)

To acquaint the student with the meaning and function of philosophy, integrating it with other fields such as art, history, politics, religion and science. The course includes a preliminary survey of basic problems and major types of philosophy from both classical and contemporary sources.

PHI 202 BASIC PROBLEMS IN ETHICS (3)

A systematic study of the different ethical systems as found in the writings of Aristotle, Aquinas, Kant, Dewey, etc. The principles derived will be applied to the problems of the present in individual as well as social situations.

PHI 205 LOGIC (3)

An elementary course in the principles and problems of critical thinking. The relation between language and reasoning; different uses of language; problems of meaning. Formal principles of deductive and inductive reasoning are studied and applied.

PHI 210 PHILOSOPHY OF LOVE (3)

An analytical investigation of the concept of love emphasizing its metaphysical dimensions and such associated themes as friendship, beauty, desire, sex, and the human situation. Materials will include classical and contemporary views on the nature of love.

PHI 212 PHILOSOPHY OF ART (3)

A study of philosophical writings on art and the creative process ranging from Aristotle to Susanne Langer. Concepts such as beauty will be analyzed and issues such as the establishment of artistic worth will be discussed.

PHI 215 INTRODUCTION TO EXISTENTIALISM (3)

An attempt to understand the fundamental concepts of existential philosophy; study of its origins in nineteenth century thought. An analysis of dread; commitment and alienation; being and nothingness; freedom and value. The works of Kierkegaard, Jaspers, Heidegger, Marcel, Sartre, and Camus.

HUM 201 INTRODUCTION TO HUMANITIES

The aim of this course is a discussion and evaluation of several of the major intellectual ideas of Western Civilization: human freedom and the problem of God; determinism and the problem of free will; justice and the nature of man; happiness in human society.

LANGUAGES

FRE 101-102 ELEMENTARY FRENCH (3) (3)

Fundamental grammatical structures introduced through intensive drills in the basic language skills of listening and speaking followed by practice in reading and writing, with emphasis on pronunciation and conversation.

FRE 203-204 INTERMEDIATE FRENCH (3) (3)

Grammar review. Emphasis on basic sentence structures, composition, and idiomatic spoken Franch. Readings from contemporary authors and discussion of their works.

SPA 101-102 ELEMENTARY SPANISH (3) (3)

Basic skills in reading, listening, comprehension and writing. Emphasis on pronunciation and conversation.

SPA 203-204 INTERMEDIATE SPANISH (3) (3)

A continuation of the study of grammatical and structural elements of Spanish, with special drill in pronunciation and conversation.

HISTORY AND GOVERNMENT

HIS 101 ANCIENT AND MEDIEVAL EUROPE (3)

An examination of the significant trends and influences of the Greek, Roman, Early Christian, Byzantine, Islamic, and Medieval Western Civilizations.

HIS 102 SURVEY OF MODERN EUROPE (3)

A study of selected historical phenomena from the Reformation to the present.

HIS 201 UNITED STATES HISTORY: 1607-1865 (3)

A general examination of the foundations of U.S. History to 1865. The course will devote special emphasis on the interaction of institutions and thought during several formative-critical periods of the 19th Century.

HIS 202 UNITED STATES HISTORY: 1865 TO THE PRESENT (3)

A thematic treatment of U.S. History in a socio-politico-intellectual framework designed to study particular trends in the development of U.S. institutions and thought in the 20th Century with emphasis on the evolution of major contemporary forces.

HIS 205 MEN AND IDEAS OF THE 19TH AND 20TH CENTURIES

(3)

An intense examination of various individuals of 19th and 20th Century Western Civilization and their impact on history.

HIS 217 UNITED STATES URBAN HISTORY AND POLITICS

(3)

A study of the city in the U.S. from the colonial period through the 20th Century. Emphasis on the forces which established social, economic, political, and demographic growth patterns of urbanization. Recent problems of metropolitan growth and the trends in urban planning.

GOV 101 AMERICAN GOVERNMENT

(3)

An analysis of the theory and practice of the basic principles underlying our political system; their relation to the executive, legislative and judicial branches of the federal, state, and local levels. Some comparisons with other governments will be introduced.

GOV 105 INTRODUCTION TO POLITICAL SCIENCE

(3)

An introduction to the major concepts, theories, principles, and institutions of politics. The nature of the state, the philosophies of democracy, totalitarianism, and anarchism and the role of law. The processes and functions of various forms of modern government will be studied.

GOV 215 COMPARATIVE POLITICAL SYSTEMS

(3)

A structural and functional examination of modern governmental systems, especially European.

GOV 216 INTERNATIONAL RELATIONS

(3)

A systematic probing into the relations among nations, both in theory and practice, for a more knowledgeable interpretation of current events.

BEHAVIORAL SCIENCE

PSY 101 INTRODUCTION TO PSYCHOLOGY

(3)

A study of the scope and methods of psychology with a view to an understanding of the human organism, the basic phases of human behavior, and the insights and efforts necessary for optimum adjustment.

PSY 201 CHILD GROWTH AND DEVELOPMENT

(3)

A survey of the major concepts and theories of child development. Emphasis on contemporary thought and research.

PSY 202 ADOLESCENT PSYCHOLOGY

(3)

A study of adolescent interests and values influenced by views of self, family, education, group expectation and social change.

PSY 205 ABNORMAL PSYCHOLOGY

(3)

Behavior deviations and mental disorders occurring in infancy, childhood, maturity, and senility; basic concepts employed in psychopathology, mental hygiene, and psychiatry.

PSY 207 EDUCATIONAL PSYCHOLOGY

(3)

Factors in mental development and classroom learning. Child and adolescent characteristics. Problems in classroom management. Construction, use, interpretation, and evaluation of educational tests.

SOC 101 INTRODUCTION TO SOCIOLOGY (3)

A survey designed to introduce the student to the science of sociology. Fundamental concepts and terminology used in the field; description and analysis of social relationships and group life; culture change; the process of social interaction.

SOC 201 CULTURAL ANTHROPOLOGY (3)

Origin and development of human culture; function of elements and configurations of material and non-material culture in meeting human needs. Examples of the dynamics of cultural processes from the social, economic, governmental, religious, and artistic life of various peoples.

SOC 205 INTRODUCTION TO SOCIAL WORK (3)

An examination of the modern welfare services, followed by the study of some of the methods by which social workers help to solve a host of problems which range from adoption and care for the aged to marital counseling, parole supervision, and community organization.

SOC 206 URBAN SOCIOLOGY (3)

A study of the development of cities, the effects of increasing suburbanism on metropolitan areas; urban renewal and the growing complexity of problems in urban cities.

SOC 207 MARRIAGE AND THE FAMILY (3)

An interdisciplinary approach to the study of marriage and family life in American society.

SOC 208 CONTEMPORARY SOCIAL PROBLEMS (3)

The identification and analysis of social problems in the family, including problems of crime, social class, race, pressure groups, population, and civil liberties.

NATURAL SCIENCE AND MATHEMATICS

BIO 101 INTRODUCTION TO BIOLOGICAL SCIENCES (3)

An introductory survey designed for non-science majors with material selected to provide insight into the fundamental characteristics of the living world. Topics include the cell concept, the organization of multicellular systems, the development of the plant and animal kingdoms, an introductory study of heredity and ageing, and recognition of the relationship of man to his environment.

BIO 111-112 GENERAL BIOLOGY (4) (4)

Includes the study of the characteristics, behavior and composition of living protoplasm, the development of the plant kingdom and introductory study of heredity. Three hours lecture; two hours lab.

BIO 211 GENETICS (3)

To acquaint the student with principles of reproduction and heredity; to review contributions of genetics throughout history; to study the classical genetics of Mendel; to be introduced to the more recent advances of molecular genetics.

BIO 212 PHYSIOLOGY AND HYGIENE (3)

A study of the basic principles of human body structure and function.

CHE 111 INTRODUCTORY INORGANIC CHEMISTRY (4)

A study of the fundamental principles, theories and laws of inorganic chemistry for the student not intending to major in science. Three hours lecture; two hours lab.

CHE 112 INTRODUCTORY ORGANIC CHEMISTRY (4)

Survey of common classes of organic compounds with emphasis on the structural aspect, functional groups, and importance to chemical properties. Chemistry of compounds with biological interest. Three hours lecture; two hours lab.

PHS 101 INTRODUCTION TO PHYSICAL SCIENCE (3)

Introduces the non-science major to the basic concepts, methods and achievements of physical science. The student acquires a better understanding of the natural and man-made environment and the physical forces that influence it. Selected topics from chemistry, physics, astronomy, and geology are integrated.

MAT 101 COLLEGE MATHEMATICS (3)

A course designed for college students with limited mathematics background. Includes algebraic functions, mathematical method, number systems, polynomials, exponents and radicals, equations, vectors and matrices.

MAT 201 COLLEGE ALGEBRA (3)

A more rigorous treatment of algebra than is given in MAT 101. Includes linear and quadratic equations; factoring, exponents, radicals, inequalities; functions, systems of equations and determinants.

MAT 202 TRIGONOMETRY (3)

Trigonometric functions, angles, polar coordinates, identities, right triangles, equations, vectors, laws of sines, cosines and tangents. Prerequisite: MAT 201 or equivalent.

MAT 205 STATISTICS (3)

A basic course in statistical methods. Emphasis on the practical application of various techniques, including central tendency, variability, correlation, and basic inferential statistics.

MAT 206 STATISTICS (3)

An introduction to statistical inference. Sampling techniques and the testing of statistical hypotheses as well as introduction to regression and correlation techniques.

Prerequisite: Statistics MAT 205.

PRE-SCHOOL EDUCATION

PSE 101 PRINCIPLES AND PRACTICES OF PRE-SCHOOL TEACHING (3)

A study of programs for young children, including principles and procedures for the development of scientific, creative, social and cultural concepts. The course is supplemented by directed observations in pre-school settings.

Division of Business

BUSINESS ADMINISTRATION

BAC 101-102-201 ACCOUNTING (3) (3) (3)

All business students take Accounting 101 which is an introduction to the basic accounting concepts of assets, liabilities, and capital. The students are taught to use the journals and the ledgers and to prepare work sheets, balance sheets, and income statements. Emphasis is given to the accounting problems of the individual proprietorship.

Business Administration majors will continue with BAC 102 and 201, the former course dealing with the principles and practices of partnership and corporation accounting, the latter dealing with job cost and production cost accounting.

BBM 131 INTRODUCTION TO BUSINESS (3)

A survey of the whole activity known as business. The student acquires a vocabulary, gains experience in methods and procedures, and learns what capitalism is and how it functions. An understanding of business through a study of its nature, environment and opportunities; the kinds of ownership, management, and organizations; marketing and its operational factors, personnel; finance, quantitative controls for decision making; and legal and regulatory controls of business.

BBM 132 BUSINESS MATHEMATICS (3)

A course planned for Business students. It treats the basic arithmetic tools together with practice in the manipulation of fractions, decimals, and percentages. Extensive practice is given through the application of business problems involving typical transactions encountered by business administrators and those engaged in the merchandising field.

BBM 201 ADMINISTRATION OF ORGANIZATIONS (3)

This course introduces the student to the major concepts and principles of business organization — authority, span of control, hierarchy, delegation and functionalization.

BBM 211 PRINCIPLES OF ECONOMICS (3)

A course in basic economic principles to develop skills in terminology and theories. Topics such as central problems of every economic society; price functioning of a capitalistic enterprise system; supply and demand; business organization and income; regulation and finance; national income and product; savings, consumption, and investment.

BBM 221 PRINCIPLES OF ECONOMICS (3)

Continues with basic economic principles, theories, and vocabulary as they apply to income determination, business cycles, forecasting, international economics, etc. Analysis of economic problems and help in reaching well-considered judgments on public policy issues.

BBM 212 BUSINESS LAW (3)

An introduction to the rights, duties, and obligations of parties to business transactions through a study of contracts, sales, bailments, and negotiable instruments.

PSE 102 HEALTH AND NUTRITION (3)

A study of the principles and concepts that help maintain individual and family health. The relationship between food and health; the quantitative needs of individuals and balanced dietary plans for varying home income levels. The feeding of infants, pre-school, and in-school children.

PSE 103 COMMUNITY-AGENCY RELATIONS AND RESOURCES

(3)

A study of the foundations and practices underlying school, home, community relationships with particular emphasis on the education of the culturally disadvantaged child. The history and development of co-operative efforts on behalf of such children.

PSE 201 READINESS ACTIVITIES FOR THE PRE-SCHOOL CHILD

(3)

Meaningful strategies for involving children in experiences designed to help them become ready for more formal learning. The relationship of such activities as listening, speaking, observing, etc. to readiness for reading and writing.

PSE 202-203 CURRICULUM MATERIALS AND ACTIVITIES FOR THE PRE-SCHOOL CHILD

(3) (3)

Materials and methods suited to the various curricular areas in pre-school education. The development of units and lesson plans; auditory-visual discrimination; speaking and listening skills. Visits to pre-school classrooms for observation and participation.

PSE 290 PRACTICUM IN PRE-SCHOOL EDUCATION

(6)

The developemnt of teacher competency at the pre-school level through systematic observation, participation, and teaching under supervision in a pre-school center.

BBM 222 BUSINESS LAW (3)

Continuation of BBM 212 by considering the laws of agency, employment, risk-bearing devices, personal and real property and probate.

BBM 231 INCOME, MONEY, AND BANKING (3)

A study of the American banking system, the Federal Reserve System, and the creation of money; domestic and international standards and the role of gold are subjects considered. Monetary theory as it applies to business cycles and economic stabilization forms a major topic for study.

BBM 232 BUSINESS MACHINES (3)

A course designed to familiarize the student with the operation of the machines which are encountered in office work: calculating and adding machines, duplicating and transcribing machines. Student progress is individual with solution of the problems assigned and demonstrated proficiency as the aim of the course.

BCS 230 COMPUTER SCIENCE (DATA PROCESSING) (3)

Designed to develop an understanding of the role played by computers in today's business community. Dealing with the technical terminology, the data processing machines, the unit record card systems, computer language, and inter-related data processing operations.

BRE 201 INTRODUCTION TO REAL ESTATE (3)

Considers the economics of real estate, legal instruments used in real estate transactions, the real estate market, the real estate business, and the public and real estate activities. It concludes with the Florida examination for a salesman's license.

BRE 202 REAL ESTATE (3)

An advanced course in the general theory and practices of real estate. The State of Florida recommends this course as a step toward the professionalization of those in real estate.

FASHION MERCHANDISING

BFM 110 RETAILING (3)

The fundamental principles of store or departmental merchandising functions. The job of buyer is analyzed with special reference to mark-up in all its phases, turnover, stock-sales ratios, open-to-buy, inventory control, problems affecting profits, and trade and cash discounts.

BPM 111 SALESMANSHIP (3)

This is an orientation to consumer behavior and personality motivation with guidelines for knowing your merchandise, arousing interest in, demonstrating and dramatizing merchandise. Discussions of recent trends such as discount houses, supermarkets, and suburban living. Term project is a sales talk and demonstration.

BFM 120 FASHION RETAILING (3)

This course studies fashion markets and the problems confronting the fashion buyer and develops the ability to think and deal in practical terms with these problems. Independent research and field trips to the Miami fashion markets.

BFM 121 ADVERTISING (3)

A study of the principles of retail advertising with special emphasis on the function of the merchandiser in relation to promotional activities. The advertising of leading stores is analyzed. Guest speakers who are authorities in the field of fashion advertising are invited to the campus.

BFM 210 TEXTILES (3)

The basic fabrics commonly used in fashion merchandise are studied for sources of materials, construction, comparative qualities, and usage. Methods of fiber identification, construction and finishes. Each student compiles a swatch book.

BFM 220 NON-TEXTILES (3)

A study of the non-textile field with special attention to furs, shoes, gloves, china, glassware and silver as well as leather goods and wood. Demonstrations by local stores.

SECRETARIAL SCIENCE

BSS 110-120-220 SHORTHAND (3, 3, 3, 3)

Basic principles and theories of Gregg shorthand. Intensive training in speed building and transcription. Individualized instruction allows students with previous training to move directly into Shorthand 120 or 210. The use of dictation tapes allows students to progress at varying rates of speed. Individual analysis of the transcription problems. Speed of 120 words per minute and 95% proficiency in transcription are the goals to be reached.

BSS 111-121-211-221 TYPEWRITING (3, 3, 3, 3)

All business students must satisfactorily complete Typewriting 111. Secretarial Science students must complete all four courses. Any or all of the requirements may be waived for those with previous experience according to the results of pre-testing.

Typewriting requires a mastery of the keyboard, correct typing techniques, and the completion of the first typewriting cycle. The Typewriting 121, 211, 221 courses are taught by a problem-solving approach to the preparation of letters, manuscripts, and business forms. These are presented in a cyclical fashion — each cycle representing a more difficult challenge. Students may progress at their own rate of speed, but must complete at least one cycle each semester.

BSS 222 SECRETARIAL OFFICE PRACTICE (3)

An investigation into the opportunities and responsibilities of the secretarial position. Handling of supplies, typing techniques, processing mail, filing, receptionist and telephone duties, the letter of application and interview, planning the employer's activities.

BSS 230 EXPERT SHORTHAND (3)

A highly personalized course for the student who has the ability and desire to go beyond the 120 word per minute stage in shorthand. The techniques and vocabulary needed to attain speeds required for heavy dictation and reporting.

BSS 231 RECORDS MANAGEMENT (3)

The importance of filing, duties of the filing operator and supervisor, indexing and filing rules and procedures, card and correspondence filing, numeric and various alphabetic systems, and a filing practice kit.

BSS 240 PRACTICAL EXPERIENCE (2)

The student may earn two hours' credit by completing a minimum of two hundred hours of related job experience.

HOTEL, MOTEL MANAGEMENT

BHM 101 INTRODUCTION TO HOTEL, MOTEL MANAGEMENT (3)

The growth and progress of the hospitality industry; how hotels, motels and restaurants are organized, financed, and operated. The industry's opportunities and future trends.

BHM 201 ANALYSIS OF THE HOTEL-MOTEL BUSINESS (3)

An overview of the administration, analysis and control of Hospitality Management operations. Costs, supervisory effectiveness, payroll, control charting, reporting and long-range planning will be stressed.

BHM 211 FOOD PRODUCTION PRINCIPLES (3)

Training in management of a food service operation, as owner or operator responsible for the preparation and service of quality foods.

BHM 214 SANITATION IN FOOD SERVICES (3)

A thorough coverage of the requirements for sanitary control in the food service industry.

BHM 221 FOOD & BEVERAGE MANAGEMENT (3)

Covers the entire food and beverage operation from purchasing, receiving, keeping inventory and proper storage to preparation, handling and service to the guest or institutional consumer.

BHM 231 TRAVEL AND TOURISM (3)

To be offered by a representative of a travel agency. Includes the design and implementation of travel arrangements for various size groups. Prerequisites for travel such as health forms, passports and proper routings will be emphasized.

BHM 252 LECTURE SERIES IN HOTEL, MOTEL ADMINISTRATION (3)

A series of presentations by experts in the various managerial functions in the hotel, motel business. The purpose will be to weave together the various business administration courses offered and their application in the field.

BHM 253 FRONT OFFICE PROCEDURE (3)

An insight on the work responsibilities in the operation of the "front of the house".

BHM 260 HOTEL, MOTEL INDUSTRY SALES PROMOTION (3)

Sales planning, advertising and a coverage of the types of sales programs needed in the hotel, motel industry.

BHM 261 MANAGEMENT OF THE RESORT (3)

An overview of the problems of running a resort complex. Planning, organizing, staffing, and controlling the interdependent aspects of the field.

BHM 262 PRACTICUM IN HOTEL, MOTEL MANAGEMENT (3)

Students will be assigned to hotels, motels, restaurants, travel agencies, etc. to acquire actual experience in their selected field.

BHM 263 INDEPENDENT STUDY IN HOTEL, MOTEL MANAGEMENT (3)

Detailed case studies to be prepared by the student through research and analysis of existing hospitality operations in the surrounding community. This directed study to be under the supervision of a faculty member.

BHM 290 SEMINAR IN FOOD SERVICES (3)

Projects and presentations on new and necessary techniques in food service.

AVIATION MANAGEMENT

BAM 100 INTRODUCTION TO AVIATION (3)

A thorough study of the History and Development of Flight, from man's earliest attempts up to today's space efforts. Also included is an overall look at the entire field of Aviation (the nation's largest employer), with emphasis on both the commercial and general aviation sectors as well as career potential. Selected areas of study in the College's other Aviation courses are highlighted in order to acquaint the student with the Aviation Program's course content.

BAM 105 TRANSPORTATION SYSTEMS (3)

A study of the history and development of the air transportation industry, with emphasis on contemporary problem areas. Also reviewed are the developmental histories of the other commercial transportation modes, together with contemporary situation of each. Highlighted are the various, sometimes complex, interrelationships existing between the various transportation modes.

BAM 121 AIRPORT MANAGEMENT (3)

The functions and responsibilities of an airport manager. Financing and budgetary requirements, leasing arrangements, airport maintenance, winter problems and requirements for FAA airport certification.

BAM 215 METEOROLOGY/AIR TRAFFIC CONTROL (3)

Meteorology is a broad-based study of both theory and practical forecasting, with emphasis on the relationship of weather observing and forecasting to piloting. This section serves as a complement to the basic meteorology of a pilot trainee's ground school. Air Traffic Control is a study of the structure of the various segments of the FAA's Air Traffic Services Division, including the duties and basic areas of responsibilities of the basic rules of flight.

BAM 221 AVIATION LEGISLATION AND REGULATION (3)

A detailed study of the historical evolvement of the two primary aviation governing bodies, the Civil Aeronautics Board and the Federal Aviation Administration, together with the present structure, jurisdiction, and function of each. Also reviewed are selected Federal Aviation Regulations (FARs) from Parts 1, 61, 91, 121, and 430. Included in the course is the evolution of Contemporary Aviation Law, with emphasis on the various conventions (e.g. Warsaw, Chicago) and a review of present-day legal problems.

BAM 245 AVIATION MANAGEMENT SEMINAR (3)

A review of current practices and problem areas in all phases of Aviation. Emphasis will be on outside readings, group discussions, and individual oral presentations and written reports.

BAM 151 FLIGHT THEORY (3)

A study of the four physical principles of flight, methods of navigation, elementary meteorology as it relates to pre-flight planning, aircraft safety procedures, communications techniques and requirements, wind drift and speed computations, and other pertinent material for the private pilot.

BAM 152 FLIGHT THEORY (3)

A continuation of BAM 151. BAM 151-152 prepare the student for the FAA private pilot written examination. The second phase of BAM 152, during the latter portion of the semester, begins the study of subject material pertinent to the commercial rating.

BAM 251 ADVANCED FLIGHT THEORY (3)

An advanced course in the principles of flight, navigation, meteorology and airplane operations, pertinent to the commercial pilot. Special emphasis is placed on the operation of aircraft for hire with the responsibilities of the pilot involved. BAM 251 prepares the flight student for the FAA written examination for a commercial license.

BAM 252 ADVANCED FLIGHT THEORY (3)

Instruction is provided in academic subjects directly related to instrument flying, such as air traffic rules, aviation weather, navigational aids, communication control procedures, air route traffic control procedures, and airport approach control procedures. The course prepares the student for the FAA written examination for an instrument rating.

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Ph.D., University of Miami
- Edward Freel
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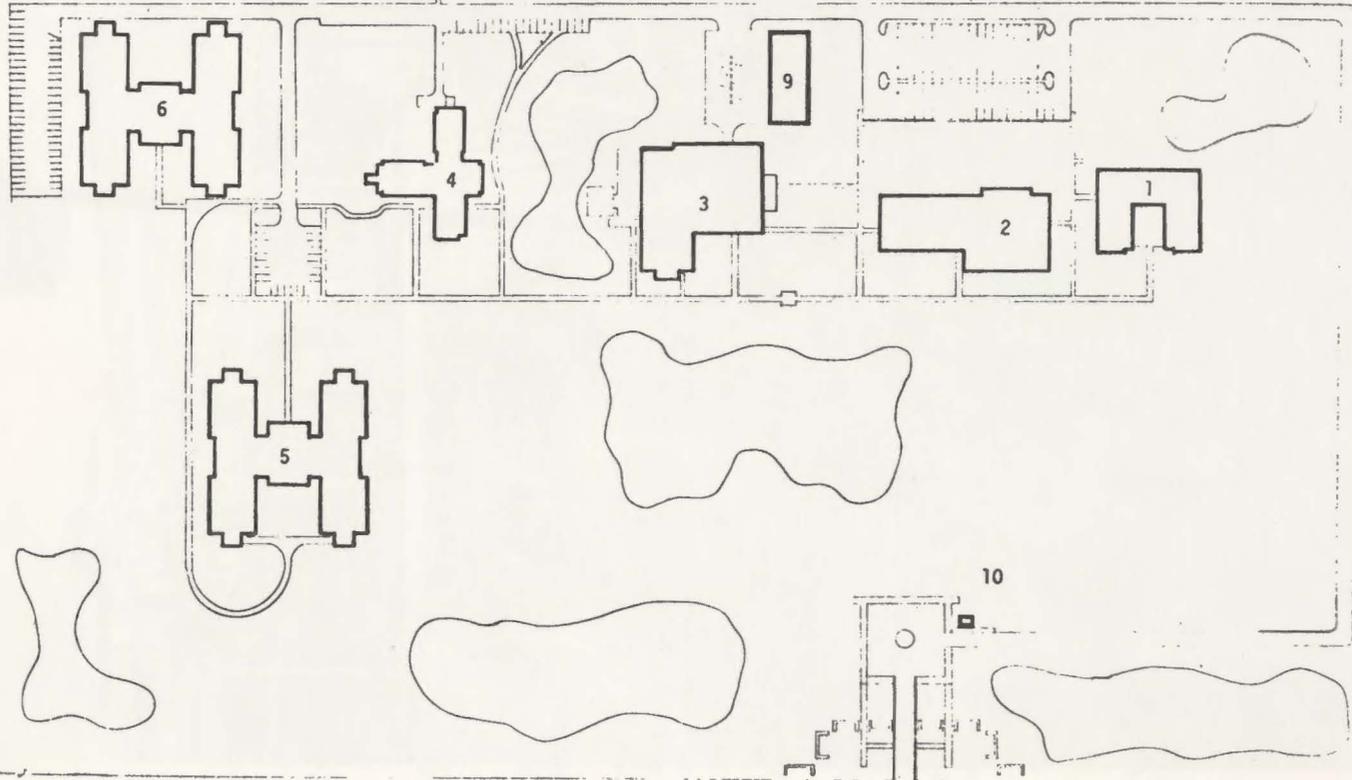
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- Wayne Wilder
Lecturer.....HISTORY
B.A., Florida Atlantic University
- Mary Virginia Yosgandes
Instructor.....LANGUAGES
A.B., Emmanuel College; M.A., Boston University

MARYMOUNT CAMPUS

- | | | |
|-------------------|----------------|---------------------|
| 1. CARROLL HALL | 5. WIXTED HALL | 8. TENNIS COURTS |
| 2. LEWIS LIBRARY | 6. PATTON HALL | 9. MAINTENANCE |
| 3. FOUNDER'S HALL | 7. POOL | 10. CAMPUS SECURITY |
| 4. TRINITY HALL | | 11. ATHLETIC FIELD |



MILITARY TRAIL



Wilmington College Extension on the Marymount Campus

Wilmington College of New Castle, Delaware, operates an upper-division program on the Marymount campus in Boca Raton. Students from the New Castle campus who wish to spend an exchange semester in Florida may do so at the Marymount campus. Marymount students who wish to continue their education beyond the A.A. degree, and who wish to remain in Florida, may automatically enroll in the upper-division programs offered by Wilmington and earn their B.A. or B.B.A. from Wilmington College right here on the Boca Raton campus. This unique affiliation enables students to experience different styles of campus life in two different sections of the country, should they decide to spend an exchange semester or more on the other campus. It also relieves Marymount students of transfer difficulties since all two-year programs transfer directly into four-year programs.

Wilmington College in Delaware is the only private, four-year college in the state. Founded in 1965, it is co-educational with an enrollment of approximately 500 students. New Castle is a historic locality not far from the metropolitan areas of Philadelphia, Washington, and New York.

Transfer students from other colleges are welcome in the Wilmington upper-division on the Marymount campus and may obtain additional information from Marymount's Admission Office.

The admissions procedures, fee schedules and general regulations contained in the Marymount section of this catalog also apply to the Upper Division.

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NOTE:

The Wilmington College Administration, listed above, maintain their offices on the Wilmington campus in Delaware.

Members of the Marymount College faculty and administration provide institutional and supportive services to the Wilmington College Extension on the Marymount campus.

Wilmington Academic Programs

Wilmington College Upper Division offers programs leading to the Bachelor of Arts and the Bachelor of Business Administration on the campus of Marymount College in Florida.

The major fields in the Bachelor of Arts program are: Arts and Humanities, Behavioral Science and Communication Arts.

The major fields in the Bachelor of Business Administration program are: Accounting, Aviation management (with or without a flight training option), Business Management, Fashion Merchandising and Hotel, Motel Management.

GENERAL STUDIES CORE REQUIREMENTS

Certain basic studies are common to most curricula and are called the "General Studies Core". Although minor variations exist for some degree programs, these studies are required of all baccalaureate degree candidates and are spread in a balanced manner among courses in communications, humanities, social and behavioral sciences, and natural science and mathematics.

Communication Skills: 9 semester hours

English Composition	6
Effective Speech	3

Arts and Humanities: 12 semester hours

General Literature	3
Fine or Performing Arts — Elective	3
Introduction to Philosophy	3
Humanities — Elective (Literature, Language, Philosophy, etc.)	3

Social and Behavioral Science: 12 semester hours

History and/or Government — Electives	6
Introduction to Psychology	3
Introduction to Sociology	3

Natural Science and Mathematics: 9 semester hours

Science — Electives	6
Mathematics — Elective	<u>3</u>
Total Semester Hours	42

The major core requirements are offered in cooperation with Marymount College, and the course descriptions may be found in the forward section of this catalog. Transfer students who are missing some of the required core courses may take them while enrolled in the Upper Division. Please check the course descriptions listed in the front of this catalog for additional course offerings in each major.

LIBERAL ARTS DIVISION

BACHELOR OF ARTS: ARTS AND HUMANITIES

The Arts and Humanities major aims to heighten the student's sense of the relationship between the various sciences, and to increase his awareness of basic humanistic values: intellectual, aesthetic, literary, historical, social and ethical.

All degree candidates are expected to complete satisfactorily a minimum of 120 semester hours, distributed as follows among four areas.

- A. General Studies Core: 42 semester hours**
- B. Arts and Humanities Core: 33 semester hours**

Arts & Humanities Integrative Courses

Arts & Humanities Integrative Courses may be defined as follows: a cluster of courses in area of Arts and Humanities, which together form a meaningful unit.

For example:

Art History, Art 101*
Art History, Art 102*
Philosophy of Art*
Communication Arts*
English Literature, Lit 241*
English Literature, LIT 242

Arts & Humanities Concentration

15

The concentration offerings in Arts & Humanities are focused on the disciplines of literature, philosophy, history and government, psychology, the creative arts and science. Five courses from one of these areas will fulfill the concentration requirement.

- C. Related Electives: 24 semester hours**
- D. Free Electives: 21 semester hours**

BACHELOR OF ARTS: BEHAVIORAL SCIENCE

The degree program in the behavioral science area stresses a balanced exposure to courses in psychology and sociology, as well as support courses from related fields. Students majoring in this program are prepared to build broad careers in the highly varied field of human welfare services. There exists a growing need for professional personnel with behavioral science background to serve urban agencies and organizations, hospitals, public and private clinics, special schools, charitable organizations, domestic and overseas governmental agencies, foundations, and the like. By working closely with his faculty advisor, the student should also be able to choose electives necessary to prepare for graduate study in psychology or sociology.

All degree candidates are expected to complete satisfactorily a minimum of 120 semester hours, distributed as follows among four areas:

- A. General Studies Core: 42 semester hours**
- B. Behavioral Science Core: 33 semester hours**
 - Statistics, MAT 205* 3
 - Tests and Measurements 3
 - Child Growth and Development* 3
 - Abnormal Psychology* 3
 - Social Psychology 3
 - Contemporary Social Problems* 3
 - Cultural Anthropology* 3
 - Urban Sociology* 3
 - Introduction to Social Work* 3
 - Seminar in Psychology 3
 - Seminar in Sociology 3
- C. Behavioral Science Electives: 24 semester hours**
- D. Free Electives: 21 semester hours**

BACHELOR OF ARTS: COMMUNICATION ARTS

The major in communication arts is designed to prepare students for careers in the mass communications industry at any of several levels of operation. The program emphasizes the areas of the theatre, public relations, and journalism. With a careful selection of electives the student should also be able to prepare himself for graduate study in one of these fields.

Degree candidates must satisfactorily complete a minimum of 120 semester hours, distributed among four areas as follows:

- A. General Studies Core: 42 semester hours**
- B. Communication Arts Core: 36 semester hours**
 - Introduction to Communication Arts* 3
 - Introduction to Motion Pictures* 3
 - Photography* 3
 - Advertising* 3
 - Print Journalism* 3
 - Broadcast Journalism 3
 - Public Relations 3
 - Legal Aspects of Communication 3
 - Drama Workshop* 3
 - Special Project Elective (acting,
producing, directing or playwriting) 3
 - Practicum in Communication Arts 6
- C. Communication Arts Electives: 15 semester hours**
- D. Free Electives: 27 semester hours**

BUSINESS DIVISION

BACHELOR OF BUSINESS ADMINISTRATION: ACCOUNTING

The B.B.A. with a major in accounting is designed either for freshmen intent on starting and completing their four-year degree program at Wilmington College or for transfer students who have completed the two-year accounting degree at junior and community colleges. There is an increasing need for students to complete the four-year program because more and more states are requiring the baccalaureate degree for those being licensed as CPA's.

Students enrolled in both programs must meet all degree requirements totaling 120 semester hours distributed as follows:

- A. General Studies Core: 42 semester hours**
- B. Business Management Core: 33 semester hours**
(See course requirements for "Business Management")
- C. Accounting Courses: 27 semester hours**
 - Intermediate Accounting, BAC 301, 302 6
 - Advanced Accounting, BAC 401, 402 6
 - Cost Accounting, BAC 310, 311 6
 - Tax Accounting, BAC 321, 322 6
 - Auditing 3
- D. Free Electives: 18 semester hours**

BACHELOR OF BUSINESS ADMINISTRATION: AVIATION MANAGEMENT, WITH OR WITHOUT FLIGHT TRAINING OPTION

The aviation industry continually requires college-trained personnel for midmanagement positions. The two degree programs, offered by the Department of Business Administration, enable the student to prepare solely for the management aspects of the industry or, with flight-training background, either for those management positions demanding more flight knowledge and/or experience, or for a position as a professional pilot.

Students have the opportunity to earn professional flight ratings. Responsibility for working out financial arrangements with the flight instructor for actual flight time is the sole responsibility of the student.

Degree course requirements within the 120 semester hour program for aviation management are listed below:

- A. General Studies Core: 42 semester hours**
- B. Business Administration Core: 33 semester hours**
(See course requirements for "Business Management")
- C. Aviation Management Courses: 30 semester hours**
 - Introduction to Aviation* 3
 - Flight Theory, BAM 151* 3
 - Transportation Systems* 3
 - Aviation Legislation and Regulation* 3
 - Airport Management* 3
 - Aviation Management Seminar* 3
 - Airline Management and Operations 3
 - Meteorology/Air Traffic Control* 3
 - Practicum or Thesis in Aviation Management 6

- D. **Business Management Course: 3 semester hours**
Corporation Finance 3
- E. **Free Electives: 12 semester hours**

FLIGHT TRAINING OPTION

Students choosing the flight training option must complete a program of 120 credits distributed as follows:

- A. **General Studies Core: 42 semester hours**
- B. **Business Administration Core: 33 semester hours**
(See course requirements for "Business Management")
- C. **Aviation Management Courses: 24 semester hours**
 - Introduction to Aviation* 3
 - Flight Theory, BAM 151* 3
 - Transportation Systems* 3
 - Aviation Legislation and Regulation* 3
 - Airport Management* 3
 - Aviation Management Seminar* 3
 - Airline Management and Operations 3
 - Meteorology/Air Traffic Control* 3
- D. **Business Management Course: 3 semester hours**
Corporation Finance 3
- E. **Free Electives: 9 semester hours**
- F. **Ground School Courses: 9 semester hours**
 - Flight Theory, BAM 152* 3
 - Advanced Flight Theory, BAM 251 3
 - Advanced Flight Theory, BAM 252 3

Students admitted with flight ratings previously earned before entry may apply to waive part or all of the credits under "F", depending on the individual situation. These students are advised to consult with the Coordinator of the Aviation Management Program.

BACHELOR OF BUSINESS ADMINISTRATION: BUSINESS MANAGEMENT

The program in business management prepares the student for employment in many areas of business and industry demanding a knowledge of the principles of general business management. Job opportunities for students prepared in this program are quite varied and defy an adequate listing herein. The student is advised to consult closely with his major advisor and the Placement Office regarding such opportunities. Students attaining a "B" or better average in this program should also give serious consideration to applying for graduate programs leading to the Master of Business Administration.

The degree course requirements within the framework of the 120 semester hours required for graduation are the following:

- A. **General Studies Core: 42 semester hours**

*Course Description in forward section

B. Business Administration Core.* 33 semester hours

College Algebra, MAT 201*	3
Accounting, BAC 101, 102*	6
Economics, BBM 211, 221*	6
Statistics, MAT 205, 206*	6
Business Law, BBM 212, 222*	6
Administration of Organizations*	3
Computer Science*	3

C. Business Management Electives: 27 semester hours

D. Free Electives: 18 semester hours

**BACHELOR OF BUSINESS ADMINISTRATION:
FASHION MERCHANDISING**

Wilmington College offers the four-year program in fashion merchandising only at the Wilmington College Extension on the campus of Marymount College in Boca Raton, Florida. Marymount also offers a two-year program in this field. Once dominated by women's fashions, thereby tending to attract women students, this field now gives equal emphasis to men's fashions thus creating employment opportunities for both sexes.

Within the 120 credits required for the degree, the following distribution of courses is mandated:

- A. General Studies Core: 42 semester hours**
- B. Business Administration Core: 33 semester hours**
(See course requirements for "Business Management")
- C. Fashion Merchandising Courses: 33 semester hours**
 - Introduction to Business* 3
 - Retailing* 3
 - Fashion Retailing* 3
 - Salesmanship* 3
 - Advertising* 3
 - Basic Design* 3
 - Interior Decorating* 3
 - Textiles* 3
 - Non-textiles* 3
 - Practicum in Fashion Merchandising 6
- D. Free Electives: 12 semester hours**

*Course Description in forward section

**BACHELOR OF BUSINESS ADMINISTRATION:
HOTEL, MOTEL MANAGEMENT**

With the continued expansion of leisure time and travel activities stimulated by the coming of the four-day work week, employment opportunities in the interrelated fields of travel, hotel, motel and restaurant management are growing at a rapid rate. One of the chief features of the program is the emphasis on degree credits for field experience which may be carried by students who enter the program from these fields or who must gain practical experience while enrolled in the program. Much of the latter may be earned by students employed at resort areas during the summer months or in the January Winterim Session.

The course requirements which must be completed within the 120 credits necessary for graduation are the following:

- A. General Studies Core: 42 semester hours**
- B. Business Administration Core: 33 semester hours**
(See course requirements for "Business Management")
- C. Hotel, Motel Management Courses: 27 semester hours**
 - Introduction to Hotel, Motel Management* 3
 - Analysis of the Hotel, Motel Business 3
 - Travel and Tourism* 3
 - Lecture Series in Hotel, Motel Administration* 3
 - Layout and Design of Food and Lodging Facilities 3
 - Commercial Food Management 3
 - Independent Study in Hotel, Motel Management* 3
 - Practicum in Hotel, Motel Management* 6
- D. Related Electives: 9 semester hours**
- E. Free Electives: 9 semester hours**

*Course Description in forward section.

Academic Information

The academic program at Wilmington College is developed by a participatory process involving students, faculty, and administration. Students serve on most academic committees, all of which are sub-committees of the Faculty Council. Academic policies and curricular programs developed through this process are approved and recommended by the Council to the President for final review and approval. In some cases, approval must also be obtained from the Board of Trustees.

ACADEMIC CLASSIFICATION

Once admitted to the Upper Division students are classified as either juniors or seniors. Classification is determined by the number of credit hours completed as listed below.

<i>Credit Hours</i>	<i>Classification</i>
61 — 90	Junior
91 — 120	Senior

Transfer students are also classified according to the above table. Classification is determined by the number of transfer credit hours accepted by Wilmington College.

ACADEMIC RATINGS

<i>Grade</i>	<i>Percentage Equivalent</i>	<i>Achievement Rating</i>	<i>Quality Points</i>
A	== 100 — 90	Excellent	4
B	== 89 — 80	Good	3
C	== 79 — 70	Satisfactory	2
D	== 69 — 60	Lowest Passing Grade	1
F	== Below 60	Failure	0
WD/NP		Withdrawal, No penalty	0
FW		Withdrew While Doing Failing Work	0
FA		Failure due to Excessive Absences	0
INC		Incomplete	0

Incompletes are given at the discretion of the instructor when the student would normally pass the course but has a legitimate excuse for not handing in a paper on time or missing an exam. The work must be handed in before the end of the term immediately following the semester the "incomplete" was earned. An "incomplete" not removed within the stipulated time period automatically becomes an "F".

It is the responsibility of the student to arrange with the instructor to make up the lacking course work and to have the "incomplete" removed.

UR Unrecorded grade

Entered on transcript when a grade for a particular course has not been turned in by a faculty member.

R Repeated course

Entered on transcript to indicate that a student has repeated a course.

DEAN'S LIST

In order to be eligible for the Dean's List a student must complete 15 semester hours, with no incompletes, failures, or withdrawals, and earn a minimum average of 3.25 for that semester.

DELTA EPSILON RHO

All students who achieve the honor of being placed on the Dean's List for 3 consecutive semesters shall be designated by the Academic Dean as being eligible for induction into the Delta Epsilon Rho Honor Society.

Once a student is inducted into the honor society he must maintain a 3.0 cumulative average.

GRADUATION WITH HONORS

Students who have a scholastic index of 3.25 or above are eligible to graduate with honors in the categories listed below. The scholastic index for honors is computed on the basis of courses taken in the Wilmington College Extension and a student must complete at least 60 credit hours in the Extension in order to be considered for honors. The honors categories are as follows:

Summa Cum Laude	— scholastic index of 3.75 — 4.00
Magna Cum Laude	— scholastic index of 3.50 — 3.74
Cum Laude	— scholastic index of 3.25 — 3.49

ACADEMIC STANDARDS

Students whose cumulative averages fall below certain standards may be placed on probation or dropped from the College. The cumulative averages which determine the academic probation and suspension policy are listed below.

<i>CUMULATIVE AVERAGE</i>		
<i>Credit Hours Completed</i>	<i>Suspended if below</i>	<i>On Probation if below</i>
61 — 90	1.25	2.00
91 — 120	1.50	2.00

A student on probation will be limited to a maximum load of 12 semester hours and will not be permitted to participate in extracurricular activities, or

be employed by the College, with the exception of Federal work-study. After two consecutive semesters on probation, the student is subject to suspension.

The suspended student may be reinstated on probation by:

1. Presenting a written appeal to a board chaired by the Wilmington College Academic Dean, said board to have at least two faculty members, one to be selected by the student.
2. Earning a minimum of 6 credits with a "C" average at another college.

STUDENT ABSENCE POLICY

The student absence policy is currently determined by the individual faculty member who is responsible for informing each class of his or her policy. Any student earning excess absences is subject to receiving a grade of "FA". Therefore, the student is strongly advised to become familiar with the faculty member's absence policy.

COURSE LOAD

The normal course load for a full-time student is 12-15 semester hours. The student wishing to take an overload must obtain permission from his advisor and, if approved, pay for the extra course at the prevailing per credit rate.

CHANGE OF PROGRAMS

Changes of major program may be made only upon approval of the chairman of the departments involved in the change of major. Final approval will be given by the Academic Dean following an official evaluation of credentials by the Registrar. All changes must be recorded in the Office of the Registrar following completion of the program change.

CHANGE IN COURSE REGISTRATION

Changes in registration are permitted only by consent of the Department Chairman and the Academic Dean. This must be coupled with a payment of a \$5.00 fee per change. Course additions or change sections within a course must be made in any semester by the end of the first week of the beginning of classes.

To drop or add a course or change a course section, a student must obtain an appropriate change form from the Office of the Registrar, make certain it is signed by the proper persons, and present the completed form, accompanied by the necessary payment, to the Business Office.

CANCELLATION OF COURSES

The College Administration reserves the right to cancel any course for which an insufficient number of students has enrolled or for other reasons deemed necessary.

REPEATING A COURSE

All required courses must be repeated if failed by the student. A course may be repeated no more than twice following a first failure. Under certain

conditions this may be waived. If a student passes a failed course when repeated, only the passing grade will be computed in the cumulative index. The "F" grade in the course will continue to appear on the transcript but will not be computed in the cumulative index.

If a student repeats a course with a "D" grade and fails that course, the "D" grade will be computed in the cumulative index. The "F" grade will continue to appear on the transcript but will not be computed in the cumulative index.

COURSE WITHDRAWAL

A student may withdraw without penalty from a course before the eighth week of the semester provided he first notifies the instructor and the Office of the Registrar. Under these conditions the grade WD/NP becomes the final grade. Any student withdrawing after the eighth week automatically receives a grade of FW, unless extenuating circumstances are involved. A WD/NP under the latter conditions will apply only with the written approval of the instructor, the department chairman, and the Academic Dean. Any student dropping a course without official notification and/or permission will automatically receive a grade of FA.

WITHDRAWAL FROM THE COLLEGE

Students wishing to withdraw from the College are required to complete proper clearance procedure. Clearance forms are obtainable from the Registrar's Office.

Failure to follow clearance and withdrawal procedures will result in the sealing of the student's records. No transcripts, information, or employment references will be furnished until clearance has been completed.

TRANSFER CREDIT POLICY

Wilmington College accepts credits from other institutions provided that they are equivalent to Wilmington College courses.

For all students, a buried D is accepted. If a student enters with at least a C average, a D earned in a course other than the major field is accepted. If a student enters with at least a C average, he may clear a D through a waiver examination. This transfer credit policy applies only at the time of transfer.

PERMISSION TO STUDY AT OTHER INSTITUTIONS

Full-time students enrolled at Wilmington College may earn up to six credits in transfer at other institutions. Under certain conditions, special permission may be obtained to extend this limit. This policy does not apply to those institutions with which the College is affiliated or has special arrangements for the transfer of credits. In these cases, limitations on transfer study based on student need will be determined by the student's major advisor and/or department chairman. For further information, the student is advised to consult with the Wilmington College Academic Dean.

Wilmington College will also grant transfer credit for courses taken by students during military service. Evaluation of such credits will be based upon standards set by the Commission on Accreditation of Service Experiences.

FIELD EXPERIENCE CREDIT

Because of the career-oriented nature of Wilmington College degree programs, great stress is placed on incorporating field experience in a wide variety of courses. This stress on bridging the gap between theory and practice ranges from the more informal attempt to weave individual field projects into such courses as Contemporary Social Problems to the more highly structured special project in Communication Arts, or the field experience required of students majoring in Aviation Management.

In addition to the above, the College has established a formal policy recognizing the field-related experience of admission applicants or enrolled students working their way through college. Up to 15 semester hours of credit may be earned in this manner when such experience is properly certified by the employer and evaluated by College authorities. A fee of \$40.00 per three credits of field experience will be charged for such evaluation, as well as for administrative records processing.

CLEP CREDIT

The College-Level Examination Program offered by the CEEB enables those who have reached the college level of education outside the classroom to demonstrate their achievement.

The program offers two types of examinations:

1. The General Examination which provides a comprehensive measure of undergraduate achievement in the various areas of general studies.

2. The Subject Examination which measure achievement in specialized areas of study. A testing fee on a per test basis is charged by the College Entrance Examination Board. After successfully completing the test a \$40.00 per course fee will be charged before the test scores are converted to Wilmington College equivalents and recorded on the official transcript. For further information contact the Academic Dean.

CREDIT BY EXAMINATION

Students wishing to secure credit by examination must apply on forms obtainable from the Office of the Registrar. The privilege of taking a course by examination is subject to the following:

1. Application must be made within the first two weeks of a semester.

2. The student must have a cumulative average of at least 3.00 in the major area.

3. The student must give evidence of a satisfactory academic background for the course.

4. The request must be approved by the department chairman of the area concerned.

5. An examination and administrative processing fee of \$40.00 per three-credit course will be charged.

6. The grade received will be recorded on the student's permanent record card and will be credited toward graduation requirements.

INDEPENDENT STUDY

An important part of the College program is the opportunity for independent study made available to able students who wish to vary the tradi-

tional courses in their major field. They work under the guidance of their major professor, or their own projects and time, using campus facilities for their source materials or seeking them afield. Independent study may generally be pursued only by juniors and seniors with a minimum cumulative average of 2.5. The written permission of the course instructor and the department chairman must be obtained. In unusual circumstances, when approved by the department chairman, the student may take one of the regular course offerings as an independent study course. In this instance, the regular course card is stamped, "Individual Instruction".

WILMINGTON COLLEGE ABROAD

Opportunities are afforded the student to enroll in courses abroad during both the summer and winter sessions.

REQUIREMENTS FOR GRADUATION

It is the responsibility of the student to file for graduation no later than February 15. If the student does not file on time, he must wait until the following academic year to participate in graduation ceremonies. Applications for graduation are available in the Office of the Registrar. Diplomas will not be issued until all obligations to the College are met.

ACADEMIC REQUIREMENTS FOR GRADUATION

All students must fulfill the following requirements before graduation:

1. Complete all subjects required in the major degree program.
2. Achieve an overall cumulative average of 2.0 or above.
3. Achieve a 2.0 or above cumulative average in the major field of specialization.
4. Take the last 30 semester hours of credit at Wilmington College in Delaware or Florida.
5. Complete all College testing requirements.

TRANSCRIPTS

Application for official transcripts should be made in writing to the Office of the Registrar. A charge of \$1.00 is made for all official transcripts. Checks payable to "Wilmington College" must accompany requests.

Transcripts are considered official only when sent directly from the institution issuing them to the authority who is to evaluate or record them. When requesting transcripts, students need to give the names and addresses of the officials who are to receive them.

Upper Division Course Descriptions

DIVISION OF LIBERAL ARTS

COMMUNICATION ARTS

COA 310 LEGAL ASPECTS OF COMMUNICATION (3)
Studies FCC regulations; analysis of libel, copyrights and infringements.

COA 343 CREATIVE AND PROFESSIONAL WRITING (3)
Practical experience in the writing of plays, poems, film documentaries, technical and magazine pieces.

COA 344 PUBLIC RELATIONS (3)
Studies the dissemination of public information by industrial, educational and community groups.

COA 360 MASS MEDIA, MASS CULTURE AND MASS SOCIETY (3)
The relationships between media messages, cultural values, and the kind of social system they affirm.

COA 470-471 PRACTICUM IN COMMUNICATION ARTS (3) (3)
This course is the culmination of the Communication Arts program. Students will be assigned to newspapers, radio and television stations, public relations firms, and the like, to acquire actual experience in their selected field.

LIT 333 NEGRO LITERATURE (3)
A study of fiction, poetry, and drama by American Negro writers from the colonial period to the present.

LIT 470 LITERATURE SEMINAR (3)
Conferences, research papers and reports based on independent work in literary studies jointly selected by the students and department faculty.

COA 480-484 INDEPENDENT STUDY (3)
(Refer to end of "Course Descriptions")

COA 490-494 FIELD EXPERIENCE
(Refer to end of "Course Descriptions")

HISTORY AND GOVERNMENT

HIS 305 COLONIAL AMERICA (3)
A study of the political, social, economic forces in Colonial American background, causes and results of the American Revolution, the founding of republican government.

HIS 315 AMERICAN DIPLOMATIC HISTORY (3)

Historical development of the foreign policy of the United States; isolationism, neutrality, imperialism, the Monroe Doctrine, the Open Door; emphasis on the relations between the United States and the other nations of the world since 1900.

HIS 390 READINGS IN HISTORY (3)

Readings in primary and secondary sources covering different areas of history; course conducted as an independent study program under supervision of a member of the department; open to juniors or seniors with permission of departmental adviser.

HIS 405 TWENTIETH CENTURY AMERICA (3)

A study of the major political, economic and social developments in United States History from 1900 to the present.

HIS 406 TWENTIETH CENTURY EUROPE (3)

Historical development of Europe since 1914, with emphasis on the two world wars, revolutionary change, ideological conflicts and totalitarianism.

HIS 407 ISSUES IN AMERICAN HISTORY (3)

Social, intellectual, cultural survey of America.

GOV 301 HISTORY OF POLITICAL THOUGHT (3)

An introduction to Western political thought; major political theorists from the Greeks to contemporary times.

GOV 302 HISTORY OF POLITICAL THOUGHT (3)

Major political theorists from the Enlightenment to the present.

GOV 390 READINGS IN GOVERNMENT (3)

Readings in primary and secondary sources covering different areas of government; course conducted as an independent study program under direct supervision of a member of the department; open to juniors or seniors with permission of departmental adviser.

GOV 403 THE AMERICAN PRESIDENCY (3)

The analytical study of the office and powers of the President of the United States as Chief of State, head of its executive branch, commander-in-chief of its armed forces, director of its foreign policy, and his role as legislator, party leader, and spokesman of the nation.

GOV 450 RESEARCH SEMINAR IN GOVERNMENT (3)

Research in selected topics; research procedures; conferences with the instructor; class discussion; research paper; critical evaluation of research project in class. Open to seniors only.

BEHAVIORAL SCIENCE

PSY 301 SOCIAL PSYCHOLOGY (3)

A study of the behavior of individuals and groups in society. Emphasis on psychological forces within individuals and those emanating from the social environment as influences on human behavior.

PSY 302 CRIMINOLOGY (3)

Scientific study of crime. Theories of causes of crime, including physical type, differential association, psychiatric, etc.; volume, scope, and trends in crime; police, administration of justice, rehabilitation theory and practice.

PSY 312 DEVIATE BEHAVIOR (3)

An advanced course covering the more extreme cases involving Social Pathology. Reserved for Behavioral Science majors.

Prerequisite: Criminology and Abnormal Psychology.

PSY 405 GROUP DYNAMICS (3)

Psychological principles as they apply to the individual in social groups, experimental analysis of group formation, maintenance, morale, and productivity.

PSY 406 TESTS AND MEASUREMENTS (3)

The basis for constructing and evaluating standardized tests in psychological, educational and industrial applications.

PSY 407 PSYCHOLOGY OF LEARNING (3)

Psychological principles underlying learning and teaching. Learning theories and their application to behavioral change.

PSY 408 SEMINAR IN PSYCHOLOGY (3)

A detailed examination of selected topics in the field of psychology and a critical analysis of pertinent theories. (Open to seniors only.)

PSY 409 RESEARCH SEMINAR IN PSYCHOLOGY (3)

Under the direct supervision of a faculty member the student develops and carries out a research project in psychology.

PSY 480-484 INDEPENDENT STUDY (3)

(Refer to end of "Course Descriptions")

PSY 490-494 FIELD EXPERIENCE

(Refer to end of "Course Descriptions")

SOCIOLOGY

SOC 305 SELECTED CONTEMPORARY CULTURES (3)

Survey of peoples and cultures of the contemporary world, with emphasis on areas outside North America and Europe. Stress on the natural and social environment, national character, religion and world view, and literary expression through musical and artistic media.

SOC 306 SOCIOLOGICAL THEORY (3)

Survey of the development of sociological theory from Comte and Spencer. Comparison of modern schools of thought, including mechanistic, geographical, analytical, functional, and neo-positivistic.

SOC 307 RURAL SOCIOLOGY (3)

As urban sociology's interest lies in the city structure, so the rural aspects of life in towns under the population of 2,500 would be the subject of the course. The school system, the town management system of politics, and those areas most likely considered as farm areas would be regarded as the substance of the course.

SOC 308 INDUSTRIAL SOCIOLOGY (3)

An analysis of the role of human relations in industry. The formal and informal organizations of industrial life; mediation, arbitration; the relationships of labor, management, and the community.

SOC 309 LABOR PROBLEMS (3)

Emphasis is given to the historical development and chief characteristics of the American Labor movement. Present day problems are then examined, e.g., social welfare, wages, unemployment, social security, strikes, lockouts and picketing.

SOC 405 METHODS OF SOCIOLOGICAL RESEARCH (3)

An introduction to the processes and techniques of scientific social research, including instruction in the techniques of observation, interviewing, sampling, case analysis, social survey, and attitude measurement. A research project which demonstrates a student's ability to design and execute a scientific study will be a required part of the course.

SOC 406 POPULATION PROBLEMS (3)

A statistical study of population trends in the United States and across the world, including studies of the birth rate, the fertility problems, the death rate, migration, composition of the population, distribution, and long term projects.

SOC 407 SEMINAR IN SOCIOLOGY (3)

The procedure follows group dynamics in a specific field of endeavor open to advanced students only.

SOC 480-484 INDEPENDENT STUDY (3)

(Refer to end of "Course Descriptions")

SOC 490-494 FIELD EXPERIENCE

(Refer to end of "Course Descriptions")

DIVISION OF BUSINESS

BUSINESS ADMINISTRATION

BAC 301 INTERMEDIATE ACCOUNTING (3)

Accounting terms are studied in this course and the theories underlying the recording, adjusting and reversing procedures are re-examined in greater depth. Valuation of cash, receivables, current liabilities and inventory are studied and correlated with the opinions of the Accounting Principles Board.

Prerequisite: Accounting, BAC 102.

BAC 302 INTERMEDIATE ACCOUNTING (3)

This is a continuation of Intermediate Accounting BAC 301. Topics include fixed asset acquisition, appraisal, amortization, disposition of stock dividends, rights, and options. Long term investments and liabilities, income tax allocation, fund flows and financial statement analysis are also included. Emphasis is on both theory and problem-solving ability.

Prerequisite: Intermediate Accounting, BAC 301.

BAC 310 COST ACCOUNTING (3)

This course in accounting is for the employee in manufacturing; basic principles of job order and cost accounting are stressed. The student deals with manufacturing problems such as raw materials, labor and overhead costs, as they affect the cost of finished goods. A practice set is included.

Prerequisite: Accounting, BAC 102.

BAC 311 COST ACCOUNTING (3)

This course studies the principles of process cost accounting and standard cost systems. Special problems relating to job order and process cost accounting are also included.

Prerequisite: Cost Accounting, BAC 310.

BAC 321 TAX ACCOUNTING (3)

This course gives a comprehensive explanation of the federal tax structure as it applies to individuals and provides experience in the application of tax principles to specific problems. Specific topics are taxable and non-taxable income, deductions for and from adjusted gross income, capital gains, inventory valuations, and declaration of estimated tax.

Prerequisite: Accounting, BAC 102.

BAC 322 TAX ACCOUNTING (3)

This is a continuation of Tax Accounting, BAC 321. It applies to corporations. After a survey of the development of income tax legislation, this course examines in detail the present Federal Income Tax Law and develops the accounting principles and procedures involved in the preparation of tax returns for corporations.

Prerequisite: Tax Accounting, BAC 321.

BAC 401 ADVANCED ACCOUNTING (3)

The purpose of this course is to give the accounting student a degree of maturity and enable him to integrate, analyze and apply the outcomes of accounting to any business activity. Specific topics are installment sales, consignments, branch and agency accounting, and partnership liquidations.

Prerequisite: Intermediate Accounting, BAC 302.

BAC 402 ADVANCED ACCOUNTING (3)

An advanced course to present problems in parent and subsidiary accounting, consolidated balance sheets and income statements, consolidations and mergers, insurance, statement of affairs, statements of realization and liquidation, and estates and trusts.

Prerequisite: Advanced Accounting, BAC 401.

BAC 421 AUDITING (3)

This course serves the two-fold purpose of training the accounting student in accepted auditing standards and procedures and the business manager in the proper criteria for developing control in systems. The importance of internal control and the basis of sound reporting is clarified through the use of CPA-type questions and problems.

Prerequisite: Advanced Accounting, BAC 402.

BAC 470 ADVANCED ACCOUNTING PROBLEMS (3)

Prerequisite: Tax Accounting BAC 322, Corporation Finance and permission of the department chairman.

BAC 480-484 INDEPENDENT STUDY (3)
(Refer to end of "Course Descriptions")

BAC 490-494 FIELD EXPERIENCE
(Refer to end of "Course Descriptions")

FASHION MERCHANDISING

BBM 301 ORGANIZATIONAL BEHAVIOR (3)

How to deal with and supervise people is the main emphasis in this course. Group dynamics and human reactions are studied. The firm will be studied as a social system.

Prerequisite: Administration of Organizations.

BFI 301 CORPORATION FINANCE (3)

Deals with raising and administering of funds used in the modern corporation: corporate organization, stocks and bonds, principles of long term finance, management of working capital and income, security exchanges, corporate expansion, and failure and reorganization.

BFI 311 PERSONAL FINANCE (3)

All areas of finance as it pertains to the individual are covered in this course. The overall financial objectives of individuals are developed in this course with emphasis upon efficiency in resource allocation.

Prerequisite: Corporation Finance.

BFI 331 INSURANCE (3)

The important features of life, fire and casualty, and health and accident insurance are stressed in this course. Emphasis is placed on the appreciation of insurance in business and personal affairs.

BBM 402 BUSINESS POLICY AND DECISION MAKING (3)

The theory and practice of determining and implementing company policy through the decision making process and the effects it will have on the daily operations of the company as well as its future corporate growth and prosperity. Emphasis will be placed on defining and measuring successful companies in terms of the goals and steps that must be taken to implement that company's policy. Investigation into actual case studies of business organizations will include the determination of top-level company policy in such functional areas as finance, marketing, and production. A computer-run management game will be used on a team basis to simulate business decision making.

Prerequisite: Organizational Behavior.

BBM 470 BUSINESS ADMINISTRATION SEMINAR (3)

Conferences, research papers, and reports based on independent work in the field of Business Administration jointly selected by the student and department faculty.

BFM 470-471 PRACTICUM IN FASHION MERCHANDISING (3) (3)

This course is the culmination of the Fashion Merchandising Program. Students will be assigned to Fashion Shows, retail clothing stores and the like to acquire practical experience in actual work situations in merchandising.

BFM 480-484 INDEPENDENT STUDY (3)
(Refer to end of "Course Descriptions")

BFM 490-494 FIELD EXPERIENCE

(3)

(Refer to end of "Course Descriptions")

HOTEL, MOTEL MANAGEMENT

BHM 301 LAYOUT AND DESIGN OF FOOD AND LODGING FACILITIES

(3)

A comprehensive study of the selection of equipment, allocation of space, and layout of services and facilities of the hospitality industry.

BHM 321 COMMERCIAL FOOD MANAGEMENT

(3)

Duties and responsibilities of firstline supervisors in food operation are detailed. Topics covered include menu planning, forecasting, employee training, and costing and processing methods. Equipment, space relationships, communications will also be covered.

BHM 401 SEMINAR SERIES IN HOSPITALITY ADMINISTRATION

(3)

A series of presentations by experts in the various managerial functions in the hospitality business. The purpose will be to weave together the various business administration courses offered and their application in the field.

BHM 470-471 ADVANCED PRACTICUM IN HOTEL, MOTEL MANAGEMENT

(3) (3)

This course is the culmination of the Hotel, Motel management program. Students will be assigned to hotels, motels, restaurants, travel agencies, and the like to acquire advanced and indepth experience in their selected field.

BHM 480-484 ADVANCED INDEPENDENT STUDY IN HOTEL, MOTEL MANAGEMENT

(3)

Case studies to be preapred by the advanced student through intensive research and analysis of existing Hotel, Motel Management operations in the surrounding community. This advanced study will be under the supervision of a faculty member.

AVIATION MANAGEMENT

BAM 321 AIRLINE MANAGEMENT AND OPERATIONS

(3)

A study of a typical organizational structure, its internal departmental relationships, financing and marketing practices and problems, and a review of actual operating practices. Groups of students plan, organize, equip, staff, and operate their own "airlines."

BAM 470-471 PRACTICUM IN AVIATION MANAGEMENT

(3) (3)

Students will be assigned to a specific airport, airline, or fixed-based operator to acquire actual experience in their selected field, complementing the student's classroom studies.

BAM 472-473 AVIATION MANAGEMENT

Individual research and detailed analysis of a particular phase of the aviation industry.

SPECIAL COURSES

480-484* INDEPENDENT STUDY

(3) (3)

Students are assigned research and/or a project on selected topics in specialized fields by their instructors. Findings must be reported in a paper of satisfactory quality as evaluated by the instructor. Independent study assumes frequent and regular conferences between student and instructor.

490-494* FIELD EXPERIENCE

In certain cases and when properly evaluated, field experience credit may be applied for those related experiences that students have accumulated on-the-job apart from their required program. Credit hours are determined after evaluation by the department chairman. The term "Practicum" is used instead of "Field Experience" when specific work experience is required in the curriculum.

*Add code letters for individual fields.

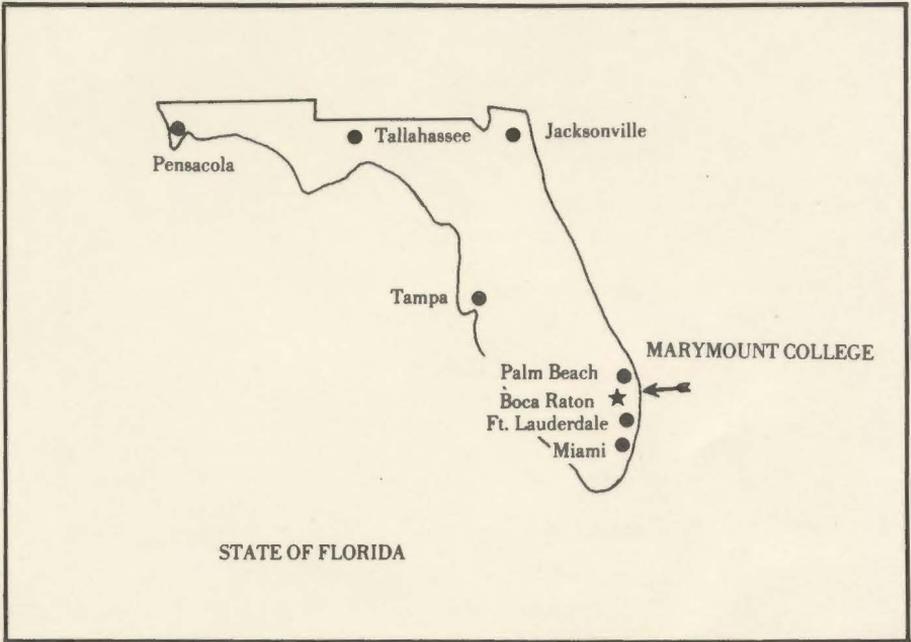
The provisions of this bulletin are not to be regarded as an irrevocable contract between the student and the College. The College reserves the right to change any provision or requirement, including fees, contained in this bulletin at any time with or without notice. The College further reserves the right to require a student to withdraw at any time under appropriate procedures. It also reserves the right to impose probation on any student whose conduct is unsatisfactory. Any admission on the basis of false statements or documents is void when the fraud is discovered, and the student is not entitled to any credit for work which he may have done at the College. When a Student is dismissed or suspended from the College for cause, there will be no refund of tuition and fees paid. If a dismissed student has paid only a part of his tuition and fees, the balance due the College will be considered a receivable and will be collected.

There will be no refund of tuition, fees, charges or any other payments made to the College in the event the operation of the College is suspended at any time as a result of any act of God, strike, riot, disruption, or for any other reasons beyond the control of the College.

Admission of a student to Marymount College for any semester does not imply that such student will be re-enrolled in any succeeding academic semesters.

Academic Calendar

1974-75			1975-76		
September	2	Students arrive	September	3	Orientation
	3	Orientation	September	4	Registration
	4	Registration		5	Classes begin
	5	Classes begin		6	
November	27	Thanksgiving recess begins after last class	November	26	
December	2	Classes resume	December	1	
	20	Last day of first semester		19	
January	6	Registration Winterim	January	5	
	24	Last day of Winterim		23	
	27	Students arrive		26	
	28	Registration		27	
	29	Classes begin		28	
February	21, 22, 23	Parents' Weekend	February	20, 21, 22	
March	21	Spring recess begins after last class	April	9	
	31	Students return		19	
April	1	Classes resume		20	
May	21	Last day of second semester	May	19	
	24	Commencement		22	

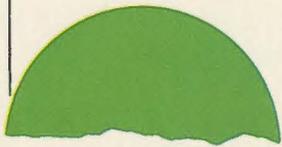


VISITORS:

We invite you to visit us at your convenience by calling our Admissions Office, at (305) 395-4301.

FOR FURTHER INFORMATION WRITE OR CALL:

Director of Admissions
MARYMOUNT COLLEGE
Boca Raton, Florida 33432
(305) 395-4301



marymount



of florida