



Date: Thu 4/2/2020 7:11 PM
From: Aaron Greenberg
Subject: Florida Gov. DeSantis' "Safer at Home" executive order

Dear Lynn University community:

On Wednesday, Florida Gov. Ron DeSantis issued an [executive order](#) urging Floridians to stay home to help slow the spread of the coronavirus. The mandate takes effect at 12:01 a.m. Friday, April 3, through April 30, 2020, unless extended by a subsequent order.

Given this development, Lynn University is updating its guidance as follows:

- **Lynn University's campus, including its residence halls, continue to remain closed until further notice.** Academic and other student services continue virtually.
- **A limited number of staff may continue to work on campus in order to perform essential services,** as directed by their supervisors.
- **All other employees should work remotely during this time,** unless otherwise directed by their supervisors. Department supervisors must continue to register, in advance, all approved on-campus workers with [Campus Safety](#).
- **All full-time, benefited employees can continue to use available paid leave time for absences as needed.** Employees unable to work due to school closures can use available sick time in addition to other paid leave balances.

Employees or supervisors who need additional guidance regarding teleworking options or the use of paid leave time should direct questions to [Employee Services](#).

We encourage all employees to adhere to the governor's Safer at Home guidance. Read more about the order's impact on the [City of Boca Raton](#), or visit your local government's website for detailed information about your home town.

Sincerely,

Aaron Greenberg
Director
Employee Services